



Barham Parish Council

Caroline Read – Clerk to the Parish Council

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TO: ALL MEMBERS OF BARHAM PARISH COUNCIL - Councillors are hereby summoned to attend a meeting of Barham Parish Council on **THURSDAY 01 FEBRUARY 2024 at 7.30pm** for the transaction and resolution of the business described in the following Agenda.

C Read

Caroline Read, CLERK TO THE COUNCIL

A G E N D A

1. Chairman's Opening remarks and apologies for absence.
2. Declarations of Disclosable Pecuniary Interests and Other Significant Interests
3. To sign as a correct record the Minutes of the last full parish council meeting held on **07 December 2023**
4. **The meeting will be adjourned for parishioners' questions and comments.**

The meeting will be reconvened to complete business items on the agenda.

6. Use of S101 delegation to the Clerk since the last meeting:
7. TO RECEIVE City and County Councillors' reports
8. Finance

TO NOTE the previous clerk has completed an online bank mandate to remove her as the administrator and added the new clerk Caroline Read to the account as the administrator.

Authorisation of accounts –

TO NOTE payments made in December and January

- Mazars External Auditor year end 2022 – 2023 = £426.00 – paid in December
- Castle Water = £3.53 – paid in December
- PWLV Loan repayment in January £2,791.04
- Clerks' salary for January
- HMRC for January- £152.49
- KCC Pension for January - £510.87
- New laptop purchase - £774.60
- Barham Village Hall February meeting & clerk handover meeting payment - £40.00
- Eyelid Productions annual subscription-£100.00

February payments

- Chairmans reimbursement - £41.10
- Defib battery replacement - £364.99
- Salary to follow

Other financial matters

- TO RECEIVE the bank reconciliation and bank statements for December to RESOLVE the signature of a councillor other than the Chairman thereon.

Bank Balances as of 31 January 2024.

Current Account – No 38 - £

Reserve Account – No 15 - £

Total: £

- 9.Publicity & Communications including website. Facebook page for Barham parish council – verbal update
10. Highways – Any updates
11. Open Spaces – TO CONSIDER the current grass cutting contract. TO RESOLVE any actions to find an alternative contractor. TO RECEIVE and RESOLVE to accept one of the quotes provided for the tree works required in Valley Road. TO DISCUSS and RESOLVE any action to replace the stolen bench in Valley Road.
12. Footpaths & Rights of Way – Jubilee Field update
13. Village Clubs & Societies - Any updates - TO CONSIDER any speakers for the Annual Parish meeting
14. TO RECEIVE any updates on the enforcement at the old Methodist Chapel
15. External Organisations – TO DISCUSS the Highland Court Farm invite taking place on Wednesday 28 February at 7.00pm
16. To receive Clerk report including correspondence (Separate Appendix)
17. Planning Matters

New planning applications:
CA/23/02294 Proposal: Single-storey dwelling together with detached garage. Location: Land To West of Heaselands Stables, South Barham Road, Barham, Canterbury, Kent, CT4 6QA - Comments close on 02 February 2024
Application No: CA/23/02363 Proposal: T.P.O 1/1953, T1 Beech reduce by up to 6 metres. T2 Lime reduce by up to 6 metres. T3 Lime fell to ground. T4 Beech reduce by up to 6 metres. Location: Broome Park Golf Club, Canterbury Road, Barham, Kent, CT4 6QX – closing date 02 February
Application No: CA/23/02338 Proposal: Single storey side extension Location: Cornerways, Black Robin Lane, Kingston, Canterbury, CT4 6HR – Closing date 02 February 2024
Decisions

Other Planning matters: new applications/other planning matters that arise before the meeting to be reported.

18. Councillors' items – Councillor.gov.uk email accounts

Future meetings: Full Council: 01 February, 07 March, 04 April, 02 May, 06 June, 04 July, NO MEETING IN AUGUST, 05 September, 03 October, 07 November, 05 December – Cavalier room: January and August if required

ANNUAL PARISH MEETING – 25 APRIL 2024 7.00pm