



Barham Parish Council

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TO ALL MEMBERS OF BARHAM PARISH COUNCIL: Councillors are hereby summoned to attend the meeting of Barham Parish Council at 7.30pm on Thursday 6 June 2024, for the transaction and resolution of the business described in the following Agenda.

Caroline Read
Parish Clerk & Responsible Financial Officer

AGENDA:

1. Chair's opening remarks and to RECEIVE apologies for absence.
2. **Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. To elect a Vice-Chair for the forthcoming year. (To include signing the Acceptance of Office).
4. To sign as a correct record, the Minutes of the Annual Meeting of the Parish Council held on 2 May 2024.
5. **The meeting will be adjourned to allow representations from the members of the public.**
6. The meeting will be reconvened to complete business items on the agenda.
7. To RECEIVE County and City Councillors' reports.
8. **To receive the report from the Clerk and to NOTE any correspondence.**
9. **Finance:** To RECEIVE the bank reconciliation and bank statements for April and May 2024, to RESOLVE the signature of a Councillor other than the Chairman thereon.
 - To NOTE the Current and Reserve Account Bank Balances as of 31 May 2024.
 - To NOTE payments/receipts in May 2024.
 - To ACCEPT & SIGN the Concurrent Function Funding grant agreement for FY 2024/25.
10. **Annual Governance & Accountability Return 2023/24 (AGAR) - Internal Auditor's Report.** The Internal Auditors report is detailed on page 3 of the Annual Governance and Accountability Return (AGAR) and members are asked to review this.
11. **Annual Governance Statement (Section 1).** Members are asked to review and complete the Annual Governance Statement 2023/24 – page 4 of the AGAR. Chair to sign and date.

12. **Annual Accounting Statements (Section 2).** Members are asked to review and approve the Accounting Statements 2023/24 – page 5 of the AGAR. Chair to sign and date.
13. **Explanation of Variances and Bank Reconciliation 2023/24.** Members are asked to review and approve the explanation of variances and bank reconciliation.
14. **Exercise of Public Rights.** Members are further asked to confirm the dates of the period for the exercise of public rights as commencing Monday 17 June 2024 until Friday 26 July 2024. Website and notice board to be updated Friday 14 June 2024.
15. **Publicity & Communications Update, to include website and social media.** To NOTE any updates.
16. **Highways Update.**
 - Councillors to NOTE feedback from the 20mph Survey. (Closing date: 1 July 2024)
 - Councillors to NOTE the SID data.
 - Councillors to NOTE the Speedwatch data.
17. **Open Spaces Update:**
 - Councillors to CONSIDER and RESOLVE the need for a Parish Tree Survey.
 - Councillors to RESOLVE to undertake a visual inspection of the Play Areas.
 - Councillors to NOTE the Annual Inspection of the Play Areas (RoSPA).
 - Councillors to CONSIDER and RESOLVE to carry out a full muster of its Assets Register.
 - Councillors to NOTE missing/stolen picnics benches at Brickfield recreation ground and RESOLVE to replace.
18. **Footpaths and Rights of Way Update:** To NOTE any updates.
19. **Village Clubs & Societies:**
 - Councillors to NOTE the change to Allotment Lease. (Vice-Chair to sign).
20. **Methodist Chapel:** To NOTE the revised letter sent to the owners.
21. **External Organisations:**
 - To NOTE feedback from Highland Court Farm visit on 22 May 2024.
 - To NOTE Coffee with a Cop event on 25 Jun 2024.
22. **Planning Matters:**

New Planning Applications:
Application No: CA/24/00752
Proposal: T1 - Silver Birch, Fell to ground level in rear garden
Location: Badgers Bank Railway Hill Barham Kent CT4 6PZ
Comments to be submitted by: 27 May 2024

Application No: CA/24/00676 Proposal: Application for lawful development certificate for proposed extension of existing hard standing/parking area to accommodate the motorcycle rider training area. Location: Kent Motorcycles, Dover Road, Barham, Kent, CT4 6SA Comments to be submitted by: 14 June 2024
CCC Decisions Received:
None received.

Other Planning Matters:

- Any new applications/other planning matters that arise before the meeting to be reported.

23. **Councillors Reports:**

- **Cllr Hart:** To NOTE feedback from KCC funded Air Fryer Event (including Winter Support Grant expenditure).

24. **Date of the next meeting:** Thursday 4 July, No Meeting held in August, 5 September, 3 October, 7 November and 5 December 2024, No meeting held in January 2025.

25. **End.**