



Barham Parish Council

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TO ALL MEMBERS OF BARHAM PARISH COUNCIL: Councillors are hereby summoned to attend the meeting of Barham Parish Council at 7.30pm on Thursday 6th February 2024, in the Grabham Room, Barham Village Hall, for the transaction and resolution of the business described in the following Agenda.

Caroline Read
Parish Clerk & Responsible Financial Officer

AGENDA:

1. Chair's opening remarks and to RECEIVE apologies for absence.
2. **Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. To sign as a correct record, the Minutes of the Parish Council meeting held on 7th November and the closed session held on 5th December 2024.
4. **The meeting will be adjourned to allow representations from the members of the public.**
5. The meeting will be reconvened to complete business items on the agenda.
6. To RECEIVE the County and City Councillors' report.
7. **Planning Matters:** To NOTE the following planning applications received since the last meeting:

New Planning Applications:
Planning Application: CA/24/02180 Location: Bella Vista, Mill Lane, Barham, CT4 6QE. Proposal: Non-material amendment to planning permission CA/22/00021/FUL for the Single-storey side and rear extension; to allow changes to doors from bi-fold to sliding doors to rear elevation, lowering flat part of roof together with removal of light pipe from new flat part of roof. No objection by BPC. Granted by CCC on 3 Jan 25.
Planning Application: CA/24/02230 Location: Land Rear of St Marys, Valley Road, Barham, CT4 6PL. Proposal: Two-storey detached dwelling together with detached single-storey garage. No objection by BPC. To be determined by CCC on 10 Feb 25
Planning Application: CA/24/02252 Location: 33 Heathfield Way, CT4 6QH Proposal: Single-storey rear extension. Comments by: 7 Feb 25
Planning Application: CA/25/00090 Location: Broome Park, Regency Villas Owners Club, Canterbury Road, Barham. Proposal: G1-Holm oak, reduce 11 trees by up to 2 metres in height and lateral spread located in the courtyard. Comments by: (Not available)

To CONSIDER any new applications/other planning matters that arise before the meeting to be reported.

Other Planning Matters:

- To NOTE the Officers report for Planning Application CA/24/00817 - Barham House Nursing Home, The Street, CT4 6PA - Change of use from Nursing Home to 2 dwellings together with 2 two-storey detached dwellings following demolition of existing extension. Councillors to CONSIDER and RESOLVE to request a Construction Traffic Management Plan.

8. **Publicity & Communications Update, to include website and social media.** To NOTE any updates.

9. **Highways Update.** To NOTE any updates

- Councillors to NOTE the SID data.
- Councillors to NOTE the Lorry Watch update.
- Councillors to NOTE the update to the flashing wig wag lights on Valley Road.

10. **Open Spaces Update:** To NOTE any updates

- Councillors to NOTE the non-return of benches to the Village Green & Valley Road play area.
- Councillors to CONSIDER and RESOLVE to accept a donation from a local housing developer for the purchase of new benches.
- Councillors to CONSIDER and RESOLVE the location and design of the donated benches.
- Councillors to CONSIDER and RESOLVE to join the Open Spaces Society (annual membership: £45).
- Councillors to CONSIDER and RESOLVE the 2024/2025 Asset Register.
- Councillors to CONSIDER and RESOLVE to use Civic.ly as its Assets Management System (Annual cost: £336 exc. VAT).
- Councillors to NOTE Risk Assessments completed for all open spaces.
- Councillors to NOTE the update on the recent Graffiti incident.
- Councillors to NOTE the Noticeboard installations.
- Councillors to NOTE the Tree Survey recommendations and CONSIDER the recommendations.
- Councillors to CONSIDER and RESOLVE to undertake a visual inspection of the Brickfield and Valley Road play areas.

11. **Footpaths and Rights of Way Update:** To NOTE any updates.

- Councillors to NOTE the installation of steps at the footpath of South Barham Road.
- Councillors to NOTE any update on the Kingston to Barham footpath.

12. **Village Clubs & Societies:** To NOTE any updates.

- To CONSIDER and RESOLVE to support the 10 year anniversary of the Village Hall.

13. **External Organisations:** To NOTE any updates.

- Councillors to NOTE the feedback from the Little Stour and Nailbourne River Group Annual Meeting on 7th December 2024.

14. **To receive the report from the Clerk and to NOTE any correspondence.**
- To NOTE the report from the Clerk.
 - To CONSIDER and RESOLVE the date of the Annual Parish Meeting (to be held annually between 1 March and 1 June).
 - To CONSIDER and RESOLVE to invite a guest speaker at the Annual Parish Meeting.
15. **Finance:**
- To NOTE the correction to the Payments list for June 2024.
 - To RECEIVE the bank reconciliation and bank statements for December 2024 and January 2025, and to RESOLVE the signature of a Councillor other than the Chairman thereon.
 - To NOTE the Current and Reserve Account Bank Balances as of 31st January 2025.
 - To NOTE payments/receipts in December 2024 and January 2025.
 - To NOTE the 2024/25 budget versus expenditure, including the forecasting report to 31st March 2025.
 - To NOTE the ongoing application for a Multi-Pay Card for use by the Clerk.
 - To CONSIDER and RESOLVE to appoint an additional payment approver for the Unity Bank account.
16. **Date of the next meetings:** The next meeting will be on 6th March 2025.
17. **Confidential Session:**
- Councillors to CONSIDER and RESOLVE actions detailed in the Confidential Clerk's Report.
 - Councillors to CONSIDER and RESOLVE the Clerks remuneration.
18. **End.**