



# Barham Parish Council

Caroline Read: Proper Officer to the Parish Council

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23<sup>rd</sup> April 2025

**TO ALL MEMBERS OF BARHAM PARISH COUNCIL:** Councillors are hereby summoned to attend the Annual Meeting of Barham Parish Council at 7.30pm on Thursday 1<sup>st</sup> May 2025, for the transaction and resolution of the business described in the following Agenda.

Caroline Read  
Parish Clerk & Responsible Financial Officer

## AGENDA:

1. As this is the Annual Meeting of the Parish Council, **the first item of business is to elect a Chair and Vice Chair. (To include signing the Acceptance of Office).**
2. Chair's opening remarks and to RECEIVE apologies for absence.
3. **Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. To RESOLVE Councillors responsibilities for 2025/26 (Planning, Highways, etc).
5. To sign as a correct record, the Minutes of the last full Parish Council meeting held on 3<sup>rd</sup> April 2025.
6. **The meeting will be adjourned to allow representations from the members of the public.**
7. The meeting will be reconvened to complete business items on the agenda.
8. To NOTE the use of LGA 1972 s.101 delegation to the Clerk since the last meeting.
9. **Planning Matters:** To CONSIDER any new applications/other planning matters that arise before the meeting.
10. **Publicity & Communications Update, to include website and social media.** To NOTE any updates.
11. **Highways Update.**
  - Councillors to NOTE the SID data.
12. **Open Spaces Update:**
  - Councillors to CONSIDER and RESOLVE to APPROVE an application for a memorial bench at the Village Green.

- Councillors to CONSIDER and RESOLVE to purchase five new benches in existing style, to match benches installed at Brickfield Recreation Area.
- Councillors to CONSIDER and RESOLVE to APPROVE an application to hold a boot fair at the Village Green.
- Councillors to CONSIDER and RESOLVE to undertake a Public Consultation to determine what residents want at each of the Play Areas to include suggestions.
- Councillors to CONSIDER and RESOLVE to arrange/undertake cleaning of the Valley Road play area.
- Councillors to CONSIDER and RESOLVE three quotes for replacement of two swing seats.
- Councillors to CONSIDER and RESOLVE to undertake the quarterly visual Play Area Inspection.

13. **Footpaths and Rights of Way Update:**

- Councillors to NOTE the Order, Notice and Statement relating to KCC's (Public Footpath CB553 at Kingston and Barham) Definitive Map Modification Order 2025.

14. **Village Clubs & Societies:**

- Councillors to CONSIDER and RESOLVE to permit Barham FC to place a container at the Brickfield recreation area (in addition to the one located at the Bear Trap).
- Councillors to CONSIDER and RESOLVE to permit Barham FC to use a specified area of Brickfield Recreation area for overflow parking

15. **External Organisations:**

- Councillors to CONSIDER and RESOLVE to register the Parish with the Kent Film Office.

16. **Finance:**

- To NOTE payments/receipts in April 2025.
- To RECEIVE the bank reconciliation and bank statements for April 2025, and to RESOLVE the signature of a Councillor other than the Chairman thereon.
- To NOTE the Current and Reserve Account Bank Balances as of 30 April 2025.
- To CONSIDER and RESOLVE to APPROVE CCC's Concurrent Funding Agreement for FY25/26 (CCF: £7,110 + £2,970 for streetlighting).
- To CONSIDER and RESOLVE to APPROVE Cllr D Tatt's attendance at the KALC led, Section 106 and the Community Infrastructure Levy (CIL) course on 21<sup>st</sup> May 2025.

17. **To receive the Report from the Clerk and to NOTE any correspondence.**

- To NOTE the report from the Clerk.

18. **Date of the next meeting:** 5<sup>th</sup> June, 3<sup>rd</sup> July, No Meeting held in August, 4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November and 4<sup>th</sup> December 2025.

19. **Confidential Session:** To CONSIDER and RESOLVE recommendations in the Clerk's Report.

20. End.