



Barham Parish Council

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29th August 2025

TO ALL MEMBERS OF BARHAM PARISH COUNCIL: Councillors are hereby summoned to attend a Meeting of Barham Parish Council at 7.30pm on Thursday 4th September 2025, for the transaction and resolution of the business described in the following Agenda.

Caroline Read
Parish Clerk & Responsible Financial Officer

AGENDA:

1. To elect a Chair and Vice-Chair (to include signing the acceptance of office).
2. Chair's opening remarks and to RECEIVE apologies for absence.
3. **Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. To CONSIDER applications to co-opt Parish Councillor(s).
5. To sign as a correct record, the Minutes of the last full Parish Council meeting held on 3rd July 2025.
6. **The meeting will be adjourned to allow representations from the members of the public.**
7. The meeting will be reconvened to complete business items on the agenda.
8. To RECEIVE the County and City Councillors Report.
9. To RECEIVE the Community Wardens Report.
10. To NOTE the use of LGA 1972 s.101 delegation to the Clerk since the last meeting:

No objection to the following Planning Applications:
Planning Application: CA/25/01125 Location: Aviemore, Rectory Lane Barham, CT4 6PE Proposal: Application for lawful development certificate for proposed single storey rear extension following the demolition of existing conservatory.
Planning Application: CA/25/01166 Location: Old Dairy House, Rectory Lane, Barham, CT4 6PD Proposal: T1) Cherry Tree - Fell located to side boundary.
Planning Application: CA/25/01242 Location: The Dolls House , Elham Valley Road, Barham, CT4 6LN Proposal: Retrospective erection of single-storey detached garage together with pergola and solar panels.

- Repairs to Valley Road Play area as highlighted in the RoSPA report: £55.00

11. **Planning Matters:** To CONSIDER any new applications/other planning matters that arise before the meeting.

Other Planning Matters:

- Land Opposite the Shrubbery - Recent Activity: To consider recent reports of works on the land opposite the Shrubbery and agree any action to be taken.

12. **Publicity & Communications, to include website and social media:** Councillors to NOTE any updates.

13. **Highways:**

- Councillors to NOTE the SID data and Speedwatch results.
- Councillors to CONSIDER and RESOLVE to purchase a replacement speed watch charger: £60.00

14. **Footpaths and Rights of Way:** Councillors to NOTE any updates.

15. **Streetlighting:** Councillors to CONSIDER the Structural Report and RESOLVE to request a quote for the repairs.

16. **Church Wall:** Councillors to view the video of the church wall and NOTE the material state.

17. **Open Spaces - Play Areas:**

- Councillors to NOTE responses from the Play Area Consultation.
- Councillors to NOTE the findings from the RoSPA inspection and RESOLVE to undertake remedial actions as necessary.
- Councillors to CONSIDER and RESOLVE to undertake the quarterly visual inspection of the Play Areas.
- Councillors to CONSIDER and RESOLVE to install additional fencing at Brickfield Play Area.

18. **Opens Spaces - Trees:**

- Councillors to CONSIDER and RESOLVE to have the recommended remedial works to tree T9 carried out.
- Councillors to CONSIDER and RESOLVE to carry out the recommended remedial tree works at Village Green.
- Councillors to NOTE the update for the replacement of the willow tree at the churchyard.

19. **Open Spaces - Other:**

- Councillors to CONSIDER and RESOLVE the date of the next litter pick.
- Councillors to CONSIDER and RESOLVE to obtain three quotes for the renewal of the grass cutting contract.

20. **Village Clubs & Societies:** Councillors to NOTE any updates.
21. **External Organisations:** Councillors to NOTE any updates.
22. **Finance:** Councillors to:
 - To NOTE the updates to the Banking Mandate.
 - To CONSIDER and RESOLVE to add a Cllr to the Banking Mandate.
 - To NOTE payments/receipts in July and August 2025.
 - To RECEIVE the bank reconciliation and bank statements for July and August 2025, and to RESOLVE the signature of a Councillor other than the Chair thereon.
 - To NOTE the Current and Reserve Account Bank Balances as of 31st August 2025.
 - To NOTE Direct Debit instruction completed for Employers' PAYE.
 - To NOTE the insurance claim for damage to posts at Brickfield Recreation area.
 - To NOTE the renewal quote from Zurich Municipal insurance company.
 - To CONSIDER and RESOLVE to apply for a CCC Capital Grant for improvements to the Parish (works to be undertaken between April 2026 to 2027).
 - To NOTE the Local Government Services Pay Agreement 2025, and increase to the Clerk's salary back dated to 1st April 2025.
23. **To receive the Report from the Clerk and to NOTE any correspondence.**
 - To NOTE the report from the Clerk.
24. **Date of the next meeting:** Councillors to APPROVE the next Parish Council meeting to be held on Thursday 2nd October 2025.
25. **Confidential Session:** Public Works Loan Board (PWLB) - Outstanding balance.
26. **End.**