



Barham Parish Council

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31st October 2025

TO ALL MEMBERS OF BARHAM PARISH COUNCIL: Councillors are hereby summoned to attend a Meeting of Barham Parish Council at 7.30pm on Thursday 6th November 2025, for the transaction and resolution of the business described in the following Agenda.

Caroline Read
Parish Clerk & Responsible Financial Officer

AGENDA:

1. Chair's opening remarks and to RECEIVE apologies for absence.
2. **Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. To CONSIDER applications to co-opt Parish Councillor(s), to include signing the acceptance of office.
4. To sign as a correct record, the Minutes of the last full Parish Council meeting held on 2nd October 2025.
5. **The meeting will be adjourned to allow representations from the members of the public.**
6. To RECEIVE the Report from the KCC/CCC Councillor, and the Community Warden.
7. **The meeting will be reconvened to complete business items on the agenda.**
8. To NOTE the use of LGA 1972 s.101 delegation to the Clerk since the last meeting:
9. **Planning Matters:** To CONSIDER any new applications/other planning matters that arise before the meeting.

New Planning Applications:
Planning Application: CA/25/01761 - Barham Court Farm, Church Lane, Barham - Details submitted pursuant to condition 5 (Archaeology), condition 8 (Reptile mitigation Strategy), condition 9 (Surface vegetation), condition 12 (Soil Investigation Report) and condition 14 (CEMP during demolition) of planning permission CA/21/02835/FUL – Determination Deadline: 21 Nov 25
Planning Application CA/25/01643 - Brickfield Recreation Ground, Brickfield Road, Barham - Partial change of use to parking area and storage of shipping containers. Comments expiry date: 7 Nov 25

Planning Application: CA/25/01801 - The Barn, Breach Farm, Elham Valley Road, Barham, CT4 6LN – Proposal: Extension of existing boundary wall together with the installation of gate. Comments Expiry Date: 14 Nov 25

Planning Application: CA/25/01867 - Proposal: Erection of outbuilding, following demolition of fire-damaged outbuilding. Location: The Manor, Valley Road, Barham, CT4 6PN. Comments Expiry Date: 21 Nov 25

Planning Application: CA/25/0186 - Proposal: Application for Listed Building Consent for external and internal alterations including erection of outbuilding, following demolition of fire-damaged outbuilding. Location: The Manor, Valley Road, Barham, CT4 6PN. Comments Expiry Date: 21 Nov 25

Other Planning Matters:

- To NOTE any update on The Shrubbery.

10. **Publicity & Communications, to include website and social media:** Councillors to NOTE any updates.
11. **Highways:**
 - Councillors to NOTE the SID data.
 - Councillors to NOTE the KCC update to the 20mph scheme.
12. **Footpaths and Rights of Way:** Councillors to NOTE any updates.
13. **Streetlighting:** Councillors to CONSIDER the quotation for the remedial streetlighting works and RESOLVE to proceed.
14. **Open Spaces - Play Areas:**
 - Councillors to NOTE findings from the quarterly visual inspection of the Play Areas.
 - Councillors to NOTE the repairs to Valley Road Play Area.
 - Councillors to CONSIDER quotes and RESOLVE to install additional fencing at Brickfield Play Area.
15. **Open Spaces - Trees:**
 - Councillors to CONSIDER the T9 Tree Survey and RESOLVE to undertake the recommended remedial works.
16. **Village Clubs & Societies:** Councillors to NOTE any updates.
17. **External Organisations:**
 - Councillors to CONSIDER and RESOLVE the request from Barham Pre-School to install a temporary ice-rink at the Village Green.
18. **Finance:** Councillors to:
 - To NOTE the updates to the Banking Mandate.
 - To CONSIDER and RESOLVE to add a Cllr to the Banking Mandate.
 - To NOTE payments/receipts in October 2025.
 - To RECEIVE the bank reconciliation and bank statements for October 2025, and to RESOLVE the signature of a Councillor other than the Chair thereon.
 - To NOTE the Current and Reserve Account Bank Balances as of 31st October 2025.

- To NOTE the Quarterly Net Position on the Summary Report to 31st October 2025.
- To CONSIDER and RESOLVE to appoint Mrs Deborah O'Brien as the Internal Auditor for FY 2025/26, in line with the guidance given in the Joint Panel on Accountability and Governance Practitioner's Guide dated March 2025.
- To CONSIDER and RESOLVE to establish a working group to meet prior to the next meeting, in closed session, to prepare the draft Budget and Precept for 2026/27.

19. **To receive the Report from the Clerk and to NOTE any correspondence.**

- To NOTE the report from the Clerk.
- To CONSIDER and RESOLVE approval for the Clerk to attend the KALC Annual Clerks Conference 2025 (£70)

20. **Date of the next meeting:** Councillors to CONSIDER and APPROVE the next Parish Council meeting dates to be on Thursday 4th December 2025 and 5th February 2026 (no meeting in January 2026).

21. **End.**