



Barham Parish Council

Caroline Read: Proper Officer to the Parish Council

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27th November 2025

TO ALL MEMBERS OF BARHAM PARISH COUNCIL: Councillors are hereby summoned to attend a Meeting of Barham Parish Council at 7.30pm on Thursday 4th December 2025, for the transaction and resolution of the business described in the following Agenda.

Caroline Read
Parish Clerk & Responsible Financial Officer

AGENDA:

1. Chair's opening remarks and to RECEIVE apologies for absence.
2. **Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
3. To CONSIDER applications to co-opt Parish Councillor(s), to include signing the acceptance of office.
4. To sign as a correct record, the Minutes of the last full Parish Council meeting held on 6th November 2025.
5. **The meeting will be adjourned to allow representations from the members of the public.**
6. To RECEIVE the Report from the KCC/CCC Councillor, and the Community Warden.
7. **The meeting will be reconvened to complete business items on the agenda.**
8. To NOTE the use of LGA 1972 s.101 delegation to the Clerk since the last meeting:
9. **Planning Matters:** To CONSIDER any new applications/other planning matters that arise before the meeting, including:

New Planning Applications:
Application No: CA/25/02139 Proposal: T1) Whitebeam- Fell Location: located to boundary of village green. Barham Village Green, Valley Road, Barham, Kent.

Other Planning Matters:

- To NOTE any update.

10. **Publicity & Communications, to include website and social media:** Councillors to NOTE any updates.

11. **Highways:**
 - Councillors to NOTE the SID data.
12. **Footpaths and Rights of Way:** Councillors to NOTE any updates.
13. **Streetlighting:** Councillors to CONSIDER the quotation for the remedial streetlighting works and RESOLVE to proceed.
14. **Open Spaces – Asset Management:**
 - Councillors to CONSIDER and RESOLVE to undertake 100% muster of all Parish Council assets using Civic.ly.
15. **Open Spaces - Play Areas:**
 - Councillors to CONSIDER & RESOLVE to undertake the quarterly visual inspection of the Play Areas.
 - Councillors to CONSIDER and RESOLVE to undertake the annual zip wire inspection.
16. **Village Clubs & Societies:**
 - Councillors to NOTE the parking issues on match days.
17. **External Organisations:**
 - Councillors to NOTE any updates.
18. **Governance and Policies:** Councillors to
 - CONSIDER and ADOPT the IT Policy.
 - CONSIDER and ADOPT the Risk Assessment for 2025/26.
19. **Finance:** Councillors to:
 - To CONSIDER and RESOLVE to set-up Direct Debit instruction for Civic.ly Asset Management (£33.60)
 - To NOTE payments/receipts in November 2025.
 - To RECEIVE the bank reconciliation and bank statements for November 2025, and to RESOLVE the signature of a Councillor other than the Chair thereon.
 - To NOTE the Current and Reserve Account Bank Balances as of 30th November 2025.
 - Budget: To CONSIDER and AGREE the draft budget requirements for FY 2026/27.
 - Precept: to CONSIDER and AGREE the Precept request for FY 2026/27.
20. **To receive the Report from the Clerk and to NOTE any correspondence.**
 - To NOTE the report from the Clerk.
 - To CONSIDER and RESOLVE to renew the Clerk's SLCC membership.
21. **Date of the next meeting:** Councillors to CONSIDER and APPROVE the next Parish Council meeting dates to be on Thursday 5th February 2026 (no meeting in January 2026).
22. **End.**