

Minutes of the Meeting of Barham Parish Council held on 3rd September 2026, in Barham Village Hall at 7.30pm.

Present: Parish Councillors Paul Smith (Chair), Nuala McGill, Stephen Peachell, Chris Hudson, Andreas Tatt and Sean Latus. Caroline Read, Parish Clerk & RFO, plus four members of the public were also present.

64. Chair's opening remarks and apologies for absence. The Chair welcomed everyone to the Meeting. Apologies were received and unanimously accepted from Cllr Deb Hart and Cllr Karla Zeidan.

65. Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Dispensation Requests: Cllr Hudson declared an interest at item 8 on the agenda (CA/26/01359), Cllr Tatt also declared an interest at item 8 on the agenda (CA/2301187), there were no other declarations of pecuniary/other interest declared relating to items on the agenda.

66. Minutes of the last meeting: Minutes of the meeting of the Parish Council held on 3rd July 2026, were unanimously ACCEPTED as a true record of the meeting and signed by the Chair.

67. Adjournment of the meeting: Representations from the public included concerns relating to activity at The Shrubbery.

68. To RECEIVE the report from the KCC/CCC Councillors. Cllr Sole's report had been circulated and published prior to the meeting.

69. The meeting was reconvened to complete business items on the agenda.

70. To NOTE the use of LGA 1972 s.101 delegation to the Clerk since the last meeting: None

71. Planning Matters: Members NOTED the following planning applications had been GRANTED by CCC since the last meeting:

CA/26/01133 Saxonia, Rectory Lane, Barham, CT4 6PE Single-storey front extension together with erection of single-storey detached double garage, following the demolition of existing double garage.

CA/26/01047 Broome Park Hotel Canterbury Road, Barham, CT4 6QX T.P.O No 1/1953, Beech tree reduce height by 4 metres and spread by 3 metres.

CA/26/01413 Edge Of Beyond The Street Barham Kent CT4 6NY 5 day exemption Cherry tree located to the rear of the property - fell.
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Members CONSIDERED the following new planning applications and RESOVLED not to OBJECT:

CA/26/01187 Barham House, The Street, Barham, CT4 6PA Non-material amendment to planning permission CA/24/00817 (as amended by CA/25/02316 and CA/25/02198) for Phased development consisting of change of use from Nursing Home to 1 dwelling together with 2 two-storey detached dwellings following demolition of existing extension; to amend description to allow for possibility for the erection of a single dwelling in place of two dwellings
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Initials of the Chair:

CA/26/01267 1 Farm House Close, Barham, CT4 6QQ Single storey side extension following demolition of existing lean-to structure.
CA/26/01263 5 Fox Way, Barham, CT4 6QJ Single storey front extension.
CA/26/01320 Red Oast Cottage, Brickfield Road, Barham, CT4 6LQ T1 - Lime. Fell to ground level. Tree is in heavy decline, with fungal brackets at the base and at around 4m
CA/26/01359 Langaza, Gravel Castle Road, Barham, CT4 6Q Erection of detached two-storey dwelling following demolition of existing bungalow with associated access, parking and landscaping.
CA/26/01352 The Old Farmhouse Derringstone Street Barham Kent CT4 6QB T1 - Sycamore - 20% crown reduction and reduction of overhanging branches in rear garden.

Other Planning Matters: Members NOTED that the following planning application had been received and any comments would be CONSIDERED and RESOLVED at the next meeting:

CA/26/01436 Land At Valley Road Barham Canterbury Kent Part retrospective application for the change of use of land for stationing of residential caravans. Expiry Date: 2 Oct 26
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Residents can view and comment on all applications online at: [Search and comment on planning applications | Canterbury City Council](#)

72. Community Governance Review Consultation: Councillors NOTED the update and the invitation to the CCC led Teams call on 7th Oct 2026.

73. Publicity & Communications including website: Councillors NOTED publicity throughout July and August 2026, had continued with information relating to road closures, community initiatives including Kent Police and KFRS updates, and CCC Cllr Mike Soles monthly reports.

74. Highways Update: SID data was available this month confirming that speeding is still a concern for residents and the Parish Council, Councillors NOTED that this data would be used to support the Highway Improvement Plan. Councillors NOTED that the speed watch team had been reported a further 11 vehicles to Kent Police for excessive speed in the parish. Councillors NOTED that the HIP is to be next reviewed by KCC Highways in 2027.

To report any road issues or resurfacing requests please report them online to KCC Highways using this link - <https://www.kent.gov.uk/roads-and-travel/report-a-problem>

75. Footpaths & Rights of Way: Councillors NOTED the proposed addition of a byway between Dane Hill Road and Peafield Wood Road.

Councillors CONSIDERED and RESOLVED to support Barham FC's application to divert PROW CB258, at no cost to the Parish Council. (Chair and Clerk signed the application form). Councillors NOTED that Barham FC are in discussions with KCC regarding a fee waiver; all costs to undertake the new car park works are to be paid for by the FC.

76. Streetlighting: Councillors NOTED that the recent meeting to propose transfer of the streetlighting assets to Canterbury City Council/Kent County Council was met positively. There

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Initials of the Chair:

remains a number of tasks and repairs to fulfil which the PC remains committed to. Members NOTED that more technical expertise was required and the Clerk is currently exploring options to fulfil KCC'S requests on current streetlighting data and diagnostics.

77. Open Spaces: Councillors:

- CONSIDERED three quotes for cleaning the play areas/bus stops and RESOLVED to reject all on the basis of being cost prohibitive. Members discussed holding a Community Action Day instead. (Action: Cllr McGill)
- NOTED the findings from the RoSPA Play Area Inspection and were satisfied that that ongoing repairs are extending the life of play equipment.
- NOTED that the quarterly visual play area inspection is to be undertaken by Cllr McGill and Cllr Latus prior to the next meeting.
- CONSIDERED and RESOLVED to explore opportunities for the expansion of the village green.
- CONSIDERED and RESOLVED to respond to CCC's Dog Control Public Space Protection Order (PSPO) consultation by changing the Village Green to 'Dogs on Leads', and 'No Dogs' at the play areas at Derringstone Green, Brickfield Zip Wire and Brickfield Play area (once additional fencing is completed).
- CONSIDERED and RESOLVED to permit the installation of a memorial bench at Derringstone Green.
- CONSIDERED and RESOLVED to permit the installation of a memorial tree and plaque at Brickfield Recreation Area.

78. Financial matters:

- CONSIDERED and RESOLVED to purchase a poppy wreath and 2 x large poppy packs.
- CONSIDERED and RESOLVED to explore applying for a KCC Bus Shelter Grant 2026/27. Action: Cllr Latus and Cllr Tatt
- CONSIDERED and RESOLVED to APPROVE CCC's Concurrent Funding Agreement for FY26/27 (CCF: £7,381 for grounds maintenance + £3,082 for streetlighting maintenance).
- CONSIDERED and RESOLVED to REVIEW the Asset Register and to underake this action at least quarterly.
- CONSIDERED and RESOLVED to renew the insurance policy in line with the Long Term Agreement to 1st Oct 27. (£1,502.58)
- NOTED the transfer from EDF to British Gas for the village green electricity supply (74% annual saving).
- NOTED the following payments in July 2026:

▪ Civic.ly Asset Management	£33.60
▪ Postage	£4.95
▪ NALC (Cllr Latus – Training Course)	£16.00
▪ Kent Pension Fund	£330.93
▪ Envisage Groundcare	£1,193.14
▪ Castle Water	£27.02
▪ Ecotricity (Streetlighting)	£92.92

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Initials of the Chair:

▪ RoSPA Play Area Inspection	£208.80
▪ EDF Energy PLC - Village Green	£56.70
▪ HMRC	£1,219.89
▪ Clerk	Salary/WFH Allowance/Mileage
▪ Unity Trust Bank plc	£7.00

NOTED the following payments in August 2026:

▪ Civic.ly Asset Management	£33.60
▪ East Kent Mole Catcher	£60.00
▪ Kent Pension Fund	£330.90
▪ Envisage Groundcare	£1,193.14
▪ Defib Shop	£146.40
▪ KALC – Cllr Smith Training	£48.00
▪ Castle Water	£27.29
▪ Ecotricity (Streetlighting)	£99.49
▪ Clerk	Salary/WFH Allowance/Mileage
▪ Unity Trust Bank plc	£7.00

NOTED the following receipts in July 2026:

▪ HMRC (VAT Refund)	£2,341.48
▪ EDF Energy Refund	£174.21

NOTED the following receipts in August 2026:

▪ Rent - Allotments	£104.00
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- RECEIVED the bank reconciliation and bank statements to 31st August 2026, and RESOLVED that the signature of a Councillor other than the Chair thereon would be undertaken at the next meeting.
- NOTED the Current and Reserve Account Bank Balances as of 31st August 2026, Current Account: £13,294.62 Reserve Account: £106,442.53 Total: £119,737.15

79. To receive the Report from the Clerk and to NOTE any correspondence. Councillors:

- NOTED that the government's increase in mileage rate had been applied to the Clerk's salary backdated to 1st April 2026.
- NOTED that the 2026 Local Government Pay Settlement (3.3% increase) backdated to 1st April 2026, had been applied to the Clerks salary.
- CONSIDERED and RESOLVED to APPROVE the Clerk's attendance including mileage at the Clerk's National Conference 13-14 October 2026, using the Clerk Training Budget line.

80. Date of next meeting. Councillors RESOLVED that the next meeting of the Parish Council will be held at 7.30pm on Thursday 1st October 2026, to be held in the Grabham Room, Barham Village Hall.

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Initials of the Chair:

81. Meeting closed at 8.59pm.

Caroline Read
Parish Clerk and Responsible Financial Officer
Barham Parish Council
clerk@barhamparishcouncil.gov.uk

Signed as a true record:
Chair of the Parish Council

Date:

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Initials of the Chair: