

BARHAM PARISH COUNCIL
PARISH COUNCIL MEETING - HELD THURSDAY 03 MARCH 2016

Present:

Parish Councillors David Wood (Chairman), David Tamsitt (Vice Chairman), Stephanie Hollowday, John Brooks, Lily Matthews, Liz Minter, Ernie Mullett; Jim Risby; Canterbury City Councillor Simon Cook, 9 x residents, and Clerk to the Council, Amanda Sparkes.

1. The Chairman's opening remarks and apologies for absence.
Cllr Wood welcomed everyone to the meeting. Apologies for absence were received and accepted from Parish Cllr Sarah Goulden (Annual leave), PCSO Lisa Williams and Kent County Councillor Michael Northey
2. Declarations of Interests – Cllr Ernie Mullett declared an interest in the planning application for 39 Heathfield Way as it is for a relative.
3. Minutes of the last meeting – The Minutes of the last meeting held on 03 December 2015 were approved and accepted as a true record of the meeting, and the Chairman duly signed them. It was agreed that in future the Minutes should be circulated to councillors prior to them being uploaded to the public domain on the parish council's website.
4. Adjournment for parishioners' questions and comments. A resident spoke about the Pensioners Lunch which everyone had enjoyed. She commented that a councillor had suggested this might be the last one as the social fund was now too low for another. She explained that residents were happy to raise funds themselves through social events, and a dance and raffle are booked for June, as long as Mr and Mrs Davies, the people who cook the lunch, are happy to continue. Another resident supported this, saying that it is a smashing social event. Cllr Wood explained that this is not a parish council event and that the residents should speak to Mr and Mrs Davies first as a courtesy, but he wished them every encouragement to raise their own funds. The target to raise is around £700. Other organisations in the village may also like to do events to fundraise. The parish council can still continue to hold the nominated funds as a social ring fenced fund.

Another resident commented that a parent parked on the grass verge by the school and got stuck and this has now made the verge a terrible mess. Cllr Wood advised this was an agenda item for discussion later in the meeting.

Another resident commented about the need for affordable housing in the village. He spoke about the last survey comments – objectors tended to be those that were already appropriately housed. Cllr Wood confirmed that the housing needs survey is being posted to all Barham households this week and with a wider remit than the last survey.

5. City Cllr report
City councillor and Leader of Canterbury City Council Cllr Simon Cook commented that
 - The city council is happy to provide a sand bag store in the form of a plastic container and sandbags if a suitable location can be found – there is some liaison via the Clerk.
 - He has sought an update for the unauthorised Gravel Castle Road access. The Inspector asked CCC questions about the classification of the road. CCC has given a response and the outcome is still awaited.
 - For the Local Connection request a report is to go to Members at the next Rural Area Advisory Committee, sometime in June
 - He has passed on contact details to the Clerk regarding an officer to help with school parking (Cllr Hollowday has passed this information to the Head teacher).
 - A traffic and parking enforcement report went to committee last week, and the sale of Rosemary Lane and Hawks Lane car parks was taken out due to some issues. Two extra levels for Station Road West car park were approved.
 - In response to questions by Cllr Minter, he advised that parking pricing for commuter rates at Station Road West train station are being looked at although there are space

restrictions. Buses from the Park and Rides to Station Road West has also been looked at – the peak to go to London would be 6am to 8am and an extra bespoke bus would cost around £80,000 per year. CCC will not look at this at the moment.

- Litter on the A2, as it is a high speed road, is the responsibility of Highways England but CCC do an annual sweep in May, but Highways England charge CCC £75,000 to close the inside lane to keep the pickers safe. A lot of the litter comes from the laybys and its subsequent dispersal along the A2. Cllr Cook explained that Ashford, Shepway and Canterbury city councils are looking at options regarding enforcement of illegal lorry parking, etc.

Cllr Cook wished the council well with the organisation of the litter pick on 5 March 2016. He commented that he would be attending one at Bridge.

6. Annual Electors' Meeting

NOTED that the Guest Speaker at the 30 March 2016 Annual Electors' Meeting is to be Tim Bines from the Barham Horticultural Society.

The Clerk has written to the local organisations representatives and invited short reports from them about their last year, which will be available to be read by the public at the meeting.

The Clerk has invited a report from city councillor Cllr Simon Cook and KCC Cllr Michael Northey to given at the meeting. The Chairman Cllr Wood will also give his annual report.

NOTED that the Clerk has devised posters to advertise the event and asked that text be run in the next magazine.

NOTED that a formal agenda for the meeting will be posted in due course.

7. Finance – The cheques were authorised and signed. The bank reconciliation and bank statements could not be presented as the end of February bank statements were awaited.

Other financial matters

- REVIEWED and ADOPTED revised Model Standing Orders to take account of the repeal of the Public Contracts 2006 Regulations and replacement by the Public Contracts 2015 regulations
- REVIEWED and ADOPTED the Parish Council's Financial Regulations :
Following feedback from NALC County Officers and Member Councils, and Legislative changes, the Model Financial Regulations have been amended:
 - Financial Regulation 1.6 has been amended to provide for the possibility of disciplinary action in the event of breach of the Regulations, rather than a definitive statement as to gross misconduct
 - Financial Regulation 6.4 has been re-written to apply more generally than merely in respect of disclosable interests.
 - Incorporation of the specific requirements of The Public Contracts Regulations 2015 in the Financial Regulations in Section 11 "Contracts".
- NOTED that the Clerk completed and sent an application on 8 February 2016 for a share of the Rural Area Advisory Committee funding for the Queen's 90th birthday events in the village on 12 June 2016

8. Publicity – Facebook Page

Cllr Hollowday and Cllr Tamsitt have agreed to make live, the Facebook page that previous councillor Andy McElroy set up. They will also keep it updated. Facebook is a powerful and expected social media tool now. If anyone posts anything offensive or inaccurate this can be removed.

Cllr Hollowday had sourced an example of a Facebook Social Media Use policy. The Clerk will adapt this for use by Barham Parish Council and bring it for adoption to the next parish council meeting.

9. A Village Survey

The working group members have held a further meeting and set another one for 29 March 2016 to finalise the survey. Various councillors have been tasked to devise some questions. The survey should be able to come to the next meeting.

10. Street lighting - The Clerk explained that she and the Chairman are to meet the new contractor on 11 March 2016. They will be asked to repair an outstanding non-working light on an adhoc service, at £40 plus the costs of all materials for one-off repairs.
11. Highways
Request to KCC that a restriction on larger vehicles be imposed on Gravel Castle Road
Ref: CSM 12405081 Gravel Castle Road, Barham.
The formal request for HGV restrictions on Gravel Castle Road was forwarded to a highways team by Councillor Northey.
In order to prevent HGVs from using a road, other restrictions such as Weight and Height restrictions can be put in place, however a Prohibition of Heavy Goods Vehicles Traffic Regulation Order (TRO) is required, which is the legal document that allows Kent Police to enforce a restriction. The making of a TRO involves a lengthy and costly legal process, and as such, all requests must be prioritised. KCC has to prioritise its funding and resources towards areas where accidents are currently happening, involving personal injury. We do this by assessing crash data for the last 3 years supplied to us by the Police. Having assessed the data for this road, and as there have been no reported incidents, KCC concluded that no changes are required at present.
A number of schemes have been put in place to assist local groups in taking action locally, namely:
- Speedwatch
 - Lorry Watch
 - Combined Members Grant
 - 3rd party funded local schemes (PC, Resident Groups or District / Borough funding)

Some years ago the staff numbers in Kent Highways were cut considerably and they are unable to risk assess individual sites which are not part of the strategic casualty reduction programme. If however the parish council gains local support and funding to consider a local traffic scheme, or would like to know how to access the above schemes, contact the Traffic and Safety Team at traffic.schemes@kent.gov.uk for more information.

Kent County Council are very aware of the issues caused to residents by lorries and HGV's using inappropriate roads within the county. The council is working very closely with a company who operate a freight routing system, www.freightjourneyplanner.co.uk. As part of this, lorry drivers are guided to use the most appropriate roads, avoiding restrictions and roads that were not designed to take their use. As KCC actively feeds the information to the company, we can influence the information drivers see. This tool is growing rapidly and there are exciting developments planned for 2016. In the future KCC hope it will become the number 1 navigating tool for HGV drivers in Europe and therefore the routing will be followed by many more drivers.

The Traffic Manager has developed a congestion Strategy to categorise and tackle key congested routes in Kent. As first this will focus on the link roads into and out of the major towns but over time this will include local roads until a full and accurate framework is created for the whole of Kent. The assessment looks at a number of factors such as journey time reliability, public perception, bus time reliability and crash data records and assigns a score to a road. The worst affected roads will receive a full analysis with a view to making improvements such as signal changes or potentially a scheme. This work is in its infancy but is moving quickly and a number of routes have been identified and are awaiting analysis.

Secondly there is a scheme called Lorry Watch. This scheme aims to empower local residents to record the details of HGVs that are inappropriately using a road. This data is passed to the Freight Officer at KCC who liaises with the Police when a restriction has been broken. In this instance, there would be no law broken but the benefit of collecting this data would be to build a picture of the numbers of lorries using the road and which companies are using it. The Freight Officer has offered to contact the businesses who regularly use the lane and discuss alternative route selection.

Lorry Watch has proven very successful in a number of other locations around Kent. KCC are told that the temporary Lorry Watch signing alone has shown significant decreases in HGV traffic in some areas. To discuss further contact KCC Freight Officer on 03000 412457 or by emailing freight@kent.gov.uk. His name is Tim Middleton.

Shepherdswell Community fund-raising pledge page to raise finance for HGV signs

Following on from the recent successful petition where over 300+ villagers and visitors voiced their concerns about HGVs, a resident of Shepherdswell has set up a 'go fund me' page online for those who want to contribute to pictorial signs to try stop the blight of the HGVs using their village as a shortcut between the A2 and A256 or to simply find kerbs and verges to park up on causing damage to the local environment and landscape, and leaving of their rubbish. An estimate of 4 signs with VAT and delivery is approximately £400/£500. Residents can pledge on www.gofundme.com/shepherdswell. The site has already raised £330.

KALC motions re HGVs – Update

At the KALC AGM in November 2015 2 motions were agreed relating to HGVs:

- That KALC and NALC should lobby Government to introduce both UK and EU legislation to make it an offence for HGVs to use electronic GPS navigation systems that do not identify routes unsuitable for HGVs.
- For the effects that unlawful HGV parking has on local communities across the county. The Association supports the development of adequate parking facilities, both within the county and elsewhere, for commercial vehicles travelling through the county. The Association urges the Government, Kent County Council and Medway Council to secure adequate funding to make this happen and to consult with Parish and Town Councils and local communities on possible sites.

KALC has been engaging on illegal/inappropriate HGV parking and use of GPS/SATNAVs for a year now with KCC Highways, Kent Police, MPs and more recently with the Department for Transport. Since the AGM, KALC has written to the Secretary of State for Transport and the Chief Executive of Highways England on illegal/inappropriate HGV parking. A response from Andrew Jones MP, Parliamentary Under Secretary of State at the Department for Transport (DfT) was received – and as a result of the DfT response, KALC is looking to meet with Highways England officials and to follow up some of the points from the DfT letter in their next meetings with KCC Highways and Kent Police.

KALC has also just written to all Kent and Medway MPs seeking a meeting with them to discuss a number of issues, including illegal/inappropriate HGV parking, Operation Stack and making it an offence to use electronic navigation systems that do not identify routes unsuitable for HGVs. KALC will keep local councils posted on any developments.

Ford sign for Out Elmstead Lane

A resident requested a “Ford” sign for the bottom of Out Elmstead Lane. KCC Cllr Northey talked to a highways manager about this on 19 February 2016. He believes there may be a sign there, but will look into it and check. He is in favour of some such suitable sign and says we should be able to do this.

Cllr Northey also asked about a bridge for this location. The highways manager said that technically it is extremely difficult to construct a bridge high enough to deal with strong flooding, as the road surface has a dip too low on the other side for it to sit flush. However it might be possible to do a smaller sort of ramp/bridge, which would mitigate some of the problems. However he is in no position to promise on this as finance is so difficult. He will be advising Cllr Northey further.

Cllr Northey also raised the matter of the top entrance/exit at the A2. This is the property and responsibility of Highways England. We have often asked them to address this problem and they are very reluctant. But the highways manager agreed to have another go, using his contacts there.

Problems with school run parking

Cllr Hollowday and Cllr Wood went to visit the Head teacher of Barham Primary school regarding inconsiderate and dangerous parking around the school at school run times. PCSO Lisa Williams also attended. The school are happy to talk to parents and the CCC officer contact for help with parking was passed on. The PCSO agreed to look at the possibility of putting out bollards at school run times. Cllr Wood commented that the Head teacher was very positive.

Cllr Minter has canvassed some residents about the parking problems and they suggested an option could be the provision of white stones, however the parish council would be liable for any damage they cause. The parish council already has permission for the installation of bollards when this item was discussed in 2015 – Cllr Mullett agreed to get a quotation for wooden bollards to consider at the next meeting. Cllr Minter felt that parish council could get tubs as a more attractive alternative from the Fifth Trust but there would be an issue of watering them. The idea of bollards/flower tubs could be raised by the Chairman at the annual electors' meeting.

30mph flashing speed signs

Cllr Hollowday and Cllr Minter advised that residents are keen for the flashing 30mph speed reminder signs for the village. Ahead of considering budget provision to achieve these the Clerk suggested that she ensure that Kent Highways would be agreeable in principle to these being installed at appropriate locations on Valley Road.

12. Open Spaces

Flood prevention measures The Street

The Clerk explained she had spoken with a CCC officer from the engineering division of CCC regarding works for Barham. At severe times, water builds up on the village green and then runs on to the road (The Street) flooding properties opposite. So they are going to build up a low clay bund along the edge of the village green going up towards the pub, and following the line of the trees. The bund will be 1 foot high and 3 foot wide and be turfed to blend. The parish council had no objection to this intervention.

Litter Pick 5 March 2016

NOTED the community litter pick for the village on 5 March 2016 - Saturday 5 March 2016. The Grabham Room is booked from 10.45 to 2pm to give volunteers tea and coffee and biscuits etc. The Clerk has booked the litter pick pack and equipment from CCC for this date and supplied a map of the area to be covered, and completed the registration form and risk assessment documents required.

NOTED that a list of attendees on the day must be completed and returned to CCC with a feedback form to ensure compliance with CCC's insurance procedures.

NOTED that Cllr Wood has advertised the event and asked for village volunteers in the magazine. Cllr Hollowday has designed a poster and the Clerk will give the Chairman some to laminate.

NOTED that Canterbury City Council has asked the Clerk to take some photographs for their publicity purposes.

Seat for the Valley Road Play Area

Cllr Risby passed a photo of wooden bespoke benches made by the Fifth Trust. The previous seat at the Valley Road play area had been vandalised and the current seat was donated by Cllr Risby. He felt that it would be nice to replace it and he explained that he would like to buy one for the village. He explained he was also happy to install it on a concrete anchorage. Cllr Risby advised he would also like to add a plaque in memory of Jackie Grabham (with her husband's permission). Cllrs all agreed that this was a lovely idea and a very generous gesture.

Phone box outside Bell Cottage

c/fwd Cllr Mullett has agreed to kindly obtain a quotation from a local firm to move and refurbish the phone box outside Bell Cottage

An arboriculture survey to be undertaken

Cllrs have previously resolved to commission an arboriculture survey to be undertaken of all the trees on parish council owned land in the parish – this would be for all the trees within these areas. The Clerk prepared an information map with maps and conservation areas highlighted, and sought two quotations. The parish council considered both of these and resolved unanimously to offer the contract to the lower, local quotation from Mr Clough. The Clerk wrote to accept the quotation but no acknowledgement has been received yet. Cllr Mullett will visit Mr Clough to check that this will be put in hand.

New Allotment provision at Brickfield Recreation Ground

Cllr Tamsitt and the Clerk met and have put together a position statement. Cllr Goulden looked at a draft lease and her comments have been incorporated. The Clerk has received a letter from the Barham Allotments Association and they have confirmed that they are happy to proceed at the site at the top of Brickfield Recreation Ground. There is a need to get hedge maintenance in the enclosed site added to the allotment agreement. Cllr Mullett agreed to get a revised fencing quotation. The Barham Allotments Association are holding their next committee meeting on Sunday 20 March 2016. The Clerk will attend.

Signage for Brickfield Recreation Ground

Councillors agreed there needs to be signage for the recreation ground. The land was given as a memorial for those fallen in the second world war. A sign could include this and the parish council logo. The Clerk will draft some wording for discussion and circulate.

Bucket Swing Seat

Cllr Wood asked that thanks be recorded to Cllr Tamsitt and Cllr Mullett for their help to get the replacement bucket seat fitted at the Brickfield Recreation Ground. The old one could be donated to the Fifth Trust – Cllr Risby agreed to talk to a contact there about it.

Stiles on PROWS

Cllr Minter advised there has been no progress from any of the other farmers changing stiles to gates. The condition of the stiles is worse, and some are now dangerous. Cllr Minter agreed to give locations and landowners contact details to the Clerk and the Clerk will contact Melvin Twycross at KCC PROW department and ask that he write to them to update the stiles with gates.

Polytunnels on land at Valley Road

There was a query about some of Mr Groombridge's land along Valley Road opposite the school. Mr Grombridge is allowing polytunnels to be erected for about four months to house cherry trees.

17. Queen's 90th Birthday Celebration events

The parish council have previously resolved to go ahead with celebration events on Sunday 12 June 2016. The Clerk has sourced bouncy castle providers. Cllr Mullett agreed to investigate the possibility of extending the event in to the evening.

The Clerk presented an example of a commemorative medal. The parish council resolved that they would be happy to match fund these with the school PTA if they wanted to consider one for all the school children. Cllr Hollowday agreed to contact a PTA contact.

18. Clerk report

The Mobile Police Station

The Mobile Police Station will be visiting rural villages, and stopping at various locations for an hour each visit, enabling residents to speak to a PCSO about any policing concerns or local issues. The mobile police van will be attending Barham Village Hall on the following Mondays and Wednesdays, from 11.30 – 12.30 hrs:

- 07, 09 14, 16, 21, 23, 28, 30 March 2016
- 04, 06, 11, 13, 18, 20, 25, 27 April 2016
- 02, 04, 09, 11, 16, 18, 23, 25, 30 May 2016
- 01, 06, 08, 13, 15, 20, 22, 27, 29 June 2016

Organising/planning an event? It may be possible to arrange for a Police Contact Point to attend weekend events for community engagement purposes. To check availability email planning@kent.pnn.police.uk with all of the following information, at least two weeks prior to the event;

- Description of the event
- Location (including postcode), time and date of the event
- Contact details for the organiser including name, email address and telephone
- Number of visitors expected
- Why you would like a Police Contact Point to attend
- Confirmation that there will be suitable parking area for the large Police vehicle

NOTED that the Clerk requested the PCSO Lisa Williams and the Police Contact Point to attend the village Queen's 90th birthday events on Sunday 12 June 2016. Their response is awaited.

KCC Emergency Planning workshops

KALC has run a number of Community Resilience and Emergency Planning workshops over the last four years with the Kent Resilience Team and the Environment Agency. They are currently working with the Kent Resilience Team and the Kent Resilience Forum – Resilient Communities Working Group in organising 2 further workshops in May/June. One will be in the East of the County and the other in the West of the County.

They are pulling together the structure/content of the two workshops and would be interested to know what parish councils would like to see covered in these workshops. The previous structure has been as follows over a four-hour workshop:

Block 1: DVD – *It Could Happen*

Introduction to Emergency Planning in Kent

Community Resilience Agenda

Implementation of Community Resilience in Kent

Block 2: The role of the Environment Agency, including in an emergency

Floods and Flood Risk Management

Flood Planning

Block 3: Community Resilience Plans and the Community Resilience Template

How to complete (useful tips)

Parish Council Case Study: Expect the Unexpected!

Block 4: KALC Presentation: *Local Councils: Leadership for Local Communities: emergencies and resilience*

Q & A Session to all presenters & sharing experiences and ideas.

19. Councillors items

Cllr Wood advised that at the meeting with Mrs Higgins, the head teacher, Cllr Wood suggested bringing the village and school together more, for example, with talks to the children by societies such as the Horticultural Society. This will be carried forward. Mrs Higgins did ask for volunteers to read with the children – Cllr Wood will run text requesting this in the magazine, but any volunteers must be subject to a Disclosure (police check).

Cllr Wood also commented that the precept notice has now been sent to all residents, with an overall 4.3% increase, although the parish council increase is over 20% (equating to an additional £11.12 per year on a Band D property on the parish council element only). Cllr Wood drew attention to a KCC element newly added for social care which did not have a previous breakdown so does not have a comparable % increase.

20. Planning applications

New planning applications: [The parish council had no comments on the following planning applications:

CA/16/00245 – Sydney House, Derringstone Hill (Buzzards)

Extension of outbuilding to provide ancillary living accommodation (annexe)

CA/16/00399/FUL and CA/16/00400/LB – Sydney House, Derringstone Hill

Proposed new single-storey double garage with associated garden maintenance stores within the curtilage of Sydney House

CA/16/00344/FUL – Barham Business Park, Elham Valley Road

Retention of timber fence

CA/16/00447/FUL – 39 Heathfield Way

Proposed two-storey front and side extensions, formation of a new drive with parking for two cars, re-modelling of rear conservatory and installation of window to side elevation.

CA/16/00202/FUL – Millers Cottage, Valley Road

Single storey rear extension

Notifications**CA/15/02665/FUL – Unit 13a, Barham Business Park, Elham Valley Road**

Single-storey industrial unit GRANTED by CCC

CA/15/02642/LB - Broome Park Hotel, Canterbury Road

Proposed leadwork weathering/cladding to parapets and gables; proposed additional fixed ladders to various roof pitches to aid access for maintenance; general repairs to tiled and lead flat roof areas.

GRANTED by CCC

CA/15/02707/FUL – Fernleigh, Derringstone Hill

Two-storey extension to rear GRANTED by CCC

CA/15/02730/FUL - Leaways, Railway Hill

Proposed rear extension and new pitched roof over existing detached house, together with various internal and external alterations GRANTED by CCC

Enforcement**Alleged Breach: Unauthorised access formed from field onto a classified road including the removal of hedgerow. Town and Country Planning Act 1990 (as amended)**

Gravel Castle Road, Barham, CT4 6LG - Appeal to the Planning Inspectorate against the city council's Enforcement Notice, to be dealt with by way of written representations from both the Council and the Appellant. An Inspector did a site visit on the 24th November 2015. Their decision is still awaited.

Appeal Reference: W/15/3139522 (CA/15/01745/FUL) - Land adjacent to 22B The Grove

Letter dated 19 January 2016 advises that an appeal has been lodged with the Secretary of State regarding the change of use from agricultural field to garden. The appeal is to be decided following the consideration of written statement from both parties and a site visit by an Inspector. Details of the appellant's grounds of appeal and Canterbury City Council's statement of case are now viewable on the CCC website – the Clerk has circulated these to councillors.

Other Planning matters**CCC Local Plan webpages**

There are some changes to the webpages for the Local Plan which will hopefully make it easier to find things. Any document released since the end of the first stage hearings is now in a separate folder at this link: www.canterbury.gov.uk/planning/planning-policy/local-plan/

Review of the Canterbury District's Conservation Areas

A report went to CCC's 11 November Policy and Resources Committee:

<http://democracy.canterbury.gov.uk/moderngov/ieListMeetings.aspx?CId=615&Year=0>

The Heritage and Design Team are to review the District's Conservation Areas. In February 2016, CCC advertised for a new officer to concentrate on the appraisals. CCC still aim to conduct the reviews as set out in the P&R committee report (process in the appendix), with the emphasis on the identification and protection of areas of special architectural and historic interest, not areas of setting or as preventative measures against development, in line with the Act and national guidance.

CCC hope that the order will be determined by those areas which are most under threat from development, and would therefore benefit from their special interest being analysed, but this will need to be discussed once there is an officer in place.

Once CCC have decided to review an area, officers will get in touch directly with the relevant Parish Council and Ward members to ensure that they are fully engaged with the process.

Housing Needs Survey TO NOTE the survey has been posted to all households with a return date of 30 March 2016. A copy of the covering letter and survey are also available on the parish council's website. The aim of the survey is as part of the long term thinking for the village. Cllr Wood has put up posters around the village and he urged councillors to encourage residents to complete and return their survey.

Affordable housing allocations policy

Chestfield Parish Council have been leading a *call for Canterbury City Council to introduce a local connection criteria in new development sites, that are not rural exception sites, and with a sizeable element of affordable housing, so that at least a percentage of these are allocated to tenants with a local connection to the local area - where there is a local desire for this to be introduced in any consent of that development.*

Barham is one of 19 parish councils in the Canterbury district that also share the concern and have written to CCC. Cllr Cook has advised a report will go to committee in June.

Clerk attending Coffee Stop

A reminder that the Clerk attends some Coffee Stop sessions to provide a surgery between 10.30 and 11.30. In between weeks, Cllr Lily Matthews has kindly offered to 'stand in' as a contact and take messages or reports as appropriate.

The meeting closed at 9.00pm.

Future meetings of the Full Council: in the village hall: (31 March – Annual Parish Meeting for electors), 07 April, 05 May, 02 June, 07 July, No meeting in August, 01 September, 06 October, 03 November, 01 December 2016.

(and F&GP or Planning sub-committee dates: if a meeting should be required: in the committee room of the village hall: 18 April, 16 May, 20 June, 18 July, 15 August, 19 September, 17 October, 21 November and 19 December)

Signed.....
Chairman, Barham Parish Council

Date

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting