

BARHAM PARISH COUNCIL
PARISH COUNCIL MEETING - HELD THURSDAY 04 MAY 2017

Present: Parish Councillors David Wood (Chairman), David Tamsitt, Stephanie Hollowday, Sarah Goulden, Ernie Mullett, Liz Minter, 1 resident, and Canterbury City Cllr Simon Cook (for part of the meeting), and Clerk to the Council, Amanda Sparkes.

1. Election of Chairman 2017-2018
Cllr Tamsitt opened the meeting, explaining this was the annual meeting of the parish council with the first item of business being to elect a Chairman. He invited nominations for the position of Chairman for the forthcoming year. Cllr Goulden nominated Cllr Wood and Cllr Hollowday nominated Cllr Tamsitt. Cllr Tamsitt indicated however that he was not willing to take on the role. Cllr Wood said he was prepared to continue for a further year. There were no other nominations or people wishing to stand and all councillors indicated they were in favour of Cllr Wood taking on the position.
2. Election of Vice-Chairman 2017-2018
Cllr Wood took the Chair and then asked for nominations for the position of vice-chairman. Cllr Minter nominated Cllr Tamsitt; there were no other nominations and all councillors were in favour, and Cllr Tamsitt was duly elected as Vice Chairman for the 2017-2018 year.
3. The Chairman's opening remarks and apologies for absence.
Cllr Wood welcomed everyone to the meeting. Cllr Wood explained that an ex-parish councillor Jim Callan had passed away since the last meeting. He did a lot on behalf of Barham Parish Council and gave his time as needed. Barham Parish Council record their condolences. Cllr Wood explained that Mrs Callan might like to donate a Memorial bench to the village. Cllr Minter explained that Barham Crematorium sometimes sell surplus benches. The Clerk will also research prices/brochures once possible locations are known as installation costs also need to be factored in. Possibly a bench at The Shrubbery could be considered?

Apologies for absence were received and accepted from Parish Cllr John Brooks (annual leave), Parish Cllr Patti Earl (bereavement) and Kent County Cllr Michael Northey.
4. Vacancy on the council –
The Chairman explained that the vacancy following Lily Matthews resignation is being advertised as the parish council is now able to co-opt a suitable candidate. As yet no-one has come forward.
5. Declarations of Interests – None.
6. Minutes of the last meeting - The Minutes of the last meeting held on 06 April 2017 were approved and accepted as a true record of the meeting, and the Chairman duly signed them.
7. Adjournment for parishioners' questions and comments. There were no questions so the meeting continued.
8. City Cllr Simon Cook report – Cllr Cook apologised for not being able to attend the litter pick on 29 April 2017 but confirmed he would be at the village fete on 6 May 2017. Regarding the Elham Valley Caravan Park he confirmed that he asks for regular updates from Shepway District Council. He has been told that officers are in regular attendance and are ensuring that the site conditions are adhered to.
For litter and parking enforcement CCC has hired 11 new staff and this means that they will be able to do targeted parking checks. Bridge, Sturry and Chartham primary schools have complained and will be targeted. Cllr Cook also advised that there are covert cameras covering flytipping hotspots with more cameras on order. CCC has issued more Fixed Penalty Notices for flytipping than any other local authority in Kent.
Cllr Cook advised of a Community Governance Review which will start in the summer and run through July to October. This will ask whether the urban areas of Canterbury, Herne Bay and Whitstable want town or community councils. For parish councils, this may question whether there should be a change to their areas, boundaries, and whether some want to merge or be abolished. Any confirmed and agreed changes would take effect from elections in May 2019.
Cllr Cook advised that the Serco bin collection contract is up for renewal in 3-4 years' time. CCC is looking at in-sourcing alternatives which may be both cheaper and with more control.

Cllr Wood asked for an update on any possible merger of local authorities. Cllr Cook commented that a 3-way merger is a possibility but difficult to finalise before the 2019 elections. CCC is looking at more joint working with neighbours, for example, planning and enforcement across Kent. There are other options available. Cllr Cook commented that budgets are okay until 2019.

Cllr Wood explained that he and Cllr Mullett had attended the last KALC meeting and the advice given to parish councils is not to rely on any money being cascaded down past 2020. Cllr Cook commented that there was no answer for the concurrent grant as yet.

Cllr Wood commented on the litter pick and CCC rules, that no picking was allowed on roads without a proper footpath which seemed a daft constraint in villages. Cllr Cook advised that CCC insurers state no picking to be done on roads with a speed limit above 30mph or where there is no pavement. He has asked the Head of Legal Services to speak to the Insurance company, and CCC are looking at ways that they can support community litter picks with equipment only or with or without insurance cover and binding village's to CCC health and safety and insurance criteria.

Cllr Minter commented on the Mountfield Park south Canterbury development and that a judge has now ruled that there is scope for a Judicial Review to proceed. Cllr Cook confirmed that the JR would not be against the city council but against the Secretary of State who perhaps should have called in the application under Air Quality. Cllr Minter suggested there was a real need for a through road through the Barracks development site. Cllr Cook spoke of a route for a road from Littlebourne Road to a new junction with Bridge. Apparently the Highways Authority previously deemed that such a road was not necessary, their traffic modelling upheld this decision, and they will not fund it – the cost is estimated at £50m. Cllr Cook explained that the Mountfield Park developer Corinthian won't pay for the road under a Section 106 agreement as it is not necessary to mitigate their development, however that the Corinthian development has left a gap in the proposal, so it is future-proofed. He also confirmed that CCC are asking Highways to drop the contention, to enable funding possibilities to be explored.

9. Finance – The cheques were authorised and signed.

Other financial matters

CONSIDERED a letter requesting a £500 donation towards legal costs of £25,000 for a Judicial Review lodged against the Canterbury South urban Extension Development (Mountfield Park application CA/16/00600) on the grounds of worsening air quality and traffic. This item was discussed with councillors having varying opinions. They voted 4 to 1 against giving anything.

NOTED that the Clerk send copy invoices as evidence of spend to CCC on 10 April 2017 to cover the CCC capital award for streetlight upgrades in 2015-16 £2940, plus the 51% own contribution covered too.

NOTED confirmation from CCC on 11 April 2017 of a payment to be made by BACS of £6,728.41 for concurrent function grant for 2017-2018.

NOTED confirmation from CCC on 20 April 2017 of a payment to be made by BACS of £3,683.70 for the capital grant for 2017-2018 street lighting upgrades.

NOTED confirmation from CCC on 25 April 2017 of a payment to be made by BACS of £36,312.00 for the precept and cushioning grant for 2017-2018.

NOTED payment by cheque of £50 from Barham Allotments Association for the peppercorn rent for 2017 to 2018 covering 1 March 2017 to 28 February 2018.

RECEIVED the Internal Auditor's report of the Year End audit undertaken, and with no areas of concern. The street light upgrade programme was deemed to be an improvement and an asset as opposed to purely maintenance. The Internal Auditor had completed Section 4 of Annual Return form.

Annual Return year ending 31 March 2017

The Clerk had circulated all the papers ahead of the meeting to all councillors. NOTED that the Annual Return is submitted with the following supported documents:

- i) Bank reconciliation – the Year End balance is £66,077.
- ii) Income, Staff costs, All Other Payments, Loan Costs
- iii) Income and Expenditure sheets and balance sheet
- iv) Statement of variances

v) Covering letter to PKF Littlejohn – including contact numbers for Clerk and Chairman
Also RECEIVED the Ear Marked Reserves schedule up to 31 March 2017 totalling £10,648. (The Council maintains certain restricted and unrestricted reserves to meet general and specific future expenditure. Ear marked reserves are noted in an excel spreadsheet and held for specific spend in those areas.) The Clerk drew attention to the £5,500 held in this for ‘something for the young people of the village’ going forward.

RECEIVED the Council’s Register of Fixed Assets totalling £85,456. (The fixed assets are recorded on a spreadsheet with two columns – one showing the purchase price for the purposes of reporting on the annual return form and one column valued on the basis of, and to match, the parish council’s insurance schedule.) The Clerk confirmed the Asset Register includes all the new street lights.

RECEIVED a Finance Risk Assessment

RECEIVED a Statement of Internal Control

10. Approval For Annual Return for the year 2016-2017: Section 1

Councillors APPROVED the Annual Return and all supporting documents for the financial year ended 31 March - to be returned to the external auditors PKF Littlejohn LLP by 12 June. The Chairman duly signed the Section 1 page : the Annual Governance Statement. (Section 1 is for the parish council around the effectiveness of the system of internal control.)

11. Section 2 : the Accounting Statements – this had been prepared by the Clerk and Responsible Financial Officer and signed and dated *prior* to being presented to the parish council. Cllrs RESOLVED to approve Section 2 and the Chairman duly signed this section too.

Cllr Wood commented that he will mention the year end ‘highlights’ at the annual electors meeting in June. NOTED that the Clerk must publish (including on the website) the Annual Return by 30 June 2017. NOTED that the parish council must make arrangements for the exercise of public rights to inspect the accounts – and the inspection period of 30 working days must include the first 10 working days of July. PKF Littlejohn issued a template suggesting Monday 5 June to Friday 14 July inclusive. The Chairman and Clerk will publish this on both noticeboard(s) and parish council website by Sunday 4 June 2017. (NOTED also that the subsequent signed report returned by PKF Littlejohn with the Annual Return must be published on the parish council website by 30 September 2017)

12. Street lighting - new electricity supply fixed term contract

The Clerk continues negotiating better rates with the current supplier now that the bulk of the lights have been upgraded to LED lanterns – this is still awaited. An alternative quotation was received but is time-bound so she hopes to get two comparable quotes to consider for the June meeting and which will hopefully tie in with the whole stock upgraded.

Street lighting upgrade

NOTED that as resolved at the April 2017 parish council meeting to go ahead with the final upgrade of all the remaining lights to LED lanterns, the Clerk placed the order for this work on 7 April 2017.

13. Old Phone Box outside Bell Cottage, Valley Road

At the March 2017 parish council meeting, Cllrs resolved to try and sell the old phone box. Cllrs resolved that they would prefer it as it is rather than refurbish it. Cllr Wood confirmed he put a for sale notice on the box itself, and Cllr Hollowday advertised the phone box for sale on Facebook (as seen (unfurnished) – and for the buyer to collect and remove themselves). The Clerk replied to the person who first expressed interest in purchasing the box for a school/PTA for housing a defibrillator. There have been no bids however.

Cllr Wood advised he has heard of a company that sells the boxes and will try and find out their details as and if they buy them too.

Cllr Minter commented that if the box does not sell then the parish council should remember that one of the survey preference from residents was for a book store. The residents of Bell Cottage however would prefer it moved from the front of the home.

Cllr Hollowday advised that the Facebook post had created a discussion point but no offers. The Chairman and Clerk agreed the following Facebook post as a timely response was required: (Thanks recorded to Cllr Hollowday for putting this reply together:)

Given that there has been some discussion on the subject of sale of the phone box, the Parish Council feel we should clarify certain issues. Firstly, this box was decommissioned by British Telecom a few years

ago and has since become a repository for rubbish and much worse, it has simply been deteriorating and is now in a very bad way. It has been discussed at great length at Parish Council meetings (as can be seen in some of the minutes) and we finally came to the conclusion that it would be in the best interests of the Parish as a whole to use it to realise much needed funds. If you care to look on Ebay for example, this type of box (it's a K6) routinely sells for in excess of £1,500 - funds which we would earmark for projects such as more equipment for the young of the village or perhaps. Also, if the box were to be kept in the village deciding on where to move it to is difficult, partly because the Parish does not own the village hall and we therefore do not have the ability to simply site the box there. Lots of uses were considered, including a book swap/mini library (but there already is an extensive one in the Grabham Room of the village hall), a tourist information point (it was felt this would not be particularly useful and rather difficult to keep up to date) and a place for a village defibrillator (this was discounted because of the site problems, the lack of electricity and that the battery life of a defib is about four years, it then has to be replaced at the cost of a few hundred pounds). In an ideal world, of course the box would be kept in the village and maintained by villagers in some capacity, but the reality is this is hard to achieve and in fairness to the whole parish, the funds we could raise from a sale would be more useful elsewhere. We did feel it was important to give first refusal to anyone in the village who might like to make the purchase. We hope this has cleared up a few points, but if you would like further information do please contact us.

14. Facebook

Cllr Hollowday confirmed she advertised the litter pick. She will also advertise/signpost the annual return information link in due course.

15. Village Survey

Cllr Wood explained a further working group meeting will be held on 15 May for all councillors to attend. Cllr Hollowday felt that it was important that the parish council publish something for residents on the parish council website very soon afterwards – and she will publish a link to this on Facebook.

16. Saturday Morning Surgeries

Saturday morning Councillor surgeries will run from 11.30am to 1pm in the committee room of the village hall for a trial period of 3 months – in addition to the Clerk attending a Coffee Stop once a month. Each parish councillor to attend a surgery on a rota basis with at least two at a time. Cllr Wood and Cllr Brooks manned the first one on Saturday 15 April 2017. No-one attended. The next date is 20 May which Cllr Minter and Cllr Mullett offered to man. (The final date in the trial is 17 June).

17. Annual Parish Meeting

NOTED the Annual Meeting for the Electors is now booked for 21 June 2017 in the main hall, from 7.30pm with Guest Speakers Mr and Mrs Simpson from Barham Vineyards. Cllr Hollowday will advertise this on Facebook. The Clerk will now send out invite letters and invite annual reports from organisations. Cllrs resolved that six bottles of the Simpsons own wine should be purchased for the event.

18. Highways

Item c/fwd: Resident's suggestion for a Bus shelter for Derringstone Hill - A bus shelter on Derringstone Hill will initially be subject to highways permission to site one there. A KHS officer should be asked to visit the area with Cllr Tamsitt and the Clerk to look at options – the steward is still on long-term sick leave.

C/wd: Flashing MPH signs Valley Road Barham - It is thought that the speedwatch group and resulting statistics will strengthen the case for a flashing sign. Survey responses show strong support for one or more of these. The item is expensive though and proper budget consideration will be necessary to progress it.

C/fwd: KCC devolution of the grass cutting of highways verges/hedges to Barham Parish Council

KCC are offering to devolve hedge cutting and grass cutting of highways verges to parishes, which would come with a small devolved financial sum to parishes to undertake this. There is no commitment to go ahead nor to keep the responsibility for ever. Maps and initial information were received and additional maps and details since also obtained. The parish council's contractor has now prepared a quote for the

potential for takeover. The Clerk will contact KCC when this price is known to see if the offer to takeover is still applicable part financial year.

NOTED Request to CCC to paint a white line across the access to the village green on The Street has been submitted and acknowledged.

Wooden tubs at top of Derringstone Hill

Cllrs Wood and Tamsitt met the Fifth Trust representative for a site meeting on 28 April 2017. The two tubs on Derringstone Hill are now in situ. The Clerk has confirmed with two nearby residents that they remain committed to their offer to water them periodically.

The tubs require a risk assessment to be completed – the Clerk and Chairman will look to do this.

Speedwatch

The speedwatch equipment delivery has now been received. There are 14 volunteers registered online. More volunteers are still welcomed. Initially three volunteers are recommended on sessions – this will drop to two when they become experienced – one records speed and time, one records first half of vehicle index, and the third records the second half of the vehicle index and make and colour.

The Clerk is sorting packs and forms for the 'go live' and hi-viz jackets and other information – plus liaising with Kent Police re locations for the village.

19. Open Spaces

Litter pick held Saturday 29 April 2017

This event was held on 29 April between 2pm and 4pm and was really well attended with 47 people in attendance. Cllr Wood asked to record thanks to Cllr Hollowday for her suggestion to change it to a Saturday afternoon to encourage families. Around 10 children attended. Cllr Wood also asked to record thanks to the Clerk for organising the event and liaising with CCC again. The city council kit had new equipment this time – with sack hoops and some supplies for children. Cllr Wood also asked that thanks be recorded to his ex-wife who volunteered in the kitchen all afternoon.

A further litter pick event will be organised for a Saturday afternoon in October 2017.

Allotments at Brickfield Recreation Ground

There is planning approval on CA/16/01292/FUL and BAA signed a seven year tenancy agreement from November 2016. The Chairman dealt with the turning on of the water supply and read the meter – he will read it again and advise the Clerk.

Barham Allotments Association is holding a sponsored walk on 20 May 2017 to raise funds – they hope to buy a water trough to help conserve water, and also plan to have a communal shed. 20% of the money raised will go to the charity Butterfly Conservation. Please sponsor one of the plot holders on the walk by filling in a sponsorship form available at the Barham Village Store. More details from BAA secretary Rosie Shepherd (rsheph@me.com). The Clerk advertised the event on the home page of the parish council's website and Cllr Hollowday has posted it on Facebook

The Clerk explained that there is a need to complete a risk assessment now that the site is operational. The Clerk and Cllr Mullett will look to complete this.

Electricity supply to the village green

Cllr Wood confirmed that the Clerk is progressing the resident suggestion that the parish council arrange a lockable cabinet with an electricity supply to the village green – the parish council felt that this could be really useful for events etc. The Clerk has made enquiries about it to UKPN. The Clerk and Chairman will now do the application to UKPN for a quote for the provision.

Dogs at recreation ground

The Clerk was asked to arrange signage to dog walkers to pick up after their dog as the ground is used for sheep grazing and dog mess is dangerous for sheep. The Clerk and Cllr Mullett will meet to look at best location for a sign and what sort of size. Cllr Minter commented that the area for the football goals could perhaps be fenced off cheaply to keep dogs off the area. The councillors need to look at the future uses of the recreation ground in the context of the village survey results, so will consider this at the meeting on 15 May 2017.

Play Areas next inspection - Cllr Hollowday (who did the previous check in September) and Cllr Wood did an inspection of both play areas on 9 April 2017. They also looked at the damaged Beech tree in the recreation ground by the junior equipment. It has a large split in its trunk – it needs removing. It is not in the conservation area so does not need permission. The Clerk will show it to Cllr Mullett when they meet to look at signage (above) – and then Cllr Mullett and Cllr Wood will deal with its removal.

There was a report that the cradle swing at the Valley Road play area had a split in its seat. Cllr Wood and Cllr Hollowday felt that this must have happened since their inspection. Cllr Wood kindly offered to look at this.

New Play equipment quote meeting

Cllr Wood confirmed that he and the Clerk had met with a play company rep on 2 May to ask for quotations for a zip wire and other options for the Brickfield Recreation ground. These will be brought for discussion when received.

Cllr Wood commented that he had also asked the representative for advice on the condition of safety surfacing at the Valley Road junior play area too.

Elham Valley Caravan Park – Ongoing concerns re operation and latest incidents

The parish council continue to keep a watching brief on the caravan site in Elham. Updates have been circulated since the last meeting, suggesting that all breaches are now in hand with Shepway District Council officers.

Drainage problems at Railway Hill

RECEIVED the Clerk report of a site meeting held with KCC Cllr, KHS drainage manager and three residents at Derringstone Hill/Railway Hill on 21 April 2017. These notes had been sent to all councillors after the meeting. Kent Highways had already got camera surveys booked in for May for the drains in the whole and wider area, and the drainage manager should come back to the Clerk by July with results and possible options for solutions. Cllr Goulden commented that in her opinion the householders are claiming that they have been harmed by KCC actions over the last decade or so and they could look at their own personal action for claim for damages or restitution.

Tree on Brickfield Recreation Ground

A tree at the bottom of Brickfield Recreation ground had a large limb removed without the parish council permission. The tree is likely to survive this work. The Chairman visited a local resident who had undertaken the work as a branch had fallen in his garden and he also thought the tree was his own responsibility. The Chairman advised him that the tree is the responsibility of and owned by the parish council and future requests for work should come through the Clerk.

Actions from arboriculture survey – Replacement/New trees on parish council land

Trees needing attention have conservation area permission until 2018 from the arboriculture survey undertaken previously. Trees removed from the old cricket field or the village green will need to be replaced with the same / similar species in roughly the same location as they are in a conservation area.

Village green trees - Cllr Goulden thanked the Chairman for planting the two Great White Cherry trees on the village green since the last meeting, in liaison with a resident.

Cllr Goulden will ask the Men of Trees if they would consider a donation of four or five new Great White Cherry trees to extend the line on the village green.

Cllr Goulden explained that she had taken a suggestion from a resident that the river bed bank by the village green sign at the village green, on the Valley Road perimeter, could be planted up with miniature daffodils and wildflower meadow planting. Cllr Minter explained this would not work as children come out of school and run along the dry river bed and up and down the banks at this point.

Watering of the new trees on the village green

Watering of these two new trees and the other five new trees is now in hand. The Clerk arranged for the Chairman to meet a Fifth Trust representative to discuss watering of the new trees on the village green for the 2017 season. Their quotation has been accepted as: a charge of £25 per visit with The Fifth Trust to supply and bring water as appropriate. Followed by a weekly visit for the first few weeks and then probably

fortnightly for the rest of this season 2017 by which time the trees should be established. (Weather dependent and may be subject to change – the Fifth Trust will monitor.) Invoices to be sent monthly.

Cllr Wood commented that the Fifth Trust has equipment and could do the grass cutting of the village green for the school. The parish council discussed the issue of moles on the village green. There have been complaints about molehills – the hills are dangerous for people playing there. Controls will be put in place for dealing with the moles. The parish council will also arrange the future rolling of the green.

Rabbit Hole and the old cricket field trees: trees along Rabbit Hole need attention - old trees need taking out - Cllr Wood and Cllr Mullett will deal with this. The Men of Trees will give new trees for the cricket field - as replacements and given in October/November for planting (as the best time to get established) – and with rabbit proof guards. There was some discussion on what species to request as replacements. Cllr Mullett suggested Red Robbins as they give varying colour all year round. For these and for some hedgerow species, Cllrs Wood and Mullett agreed to give a list to Cllr Goulden.

For the trees along Valley Road, there was some discussion about whether the thin growth at the bottom of their trunks could be trimmed at the bottom to enable better and easier grass cutting around them. Cllr Wood and Cllr Mullett agreed to investigate and check any conservation area tree work necessities.

Village Green sign

Cllr Goulden said that the village sign needs repainting and restoration and that she would be happy to help. Cllr Wood advised that he had just received paperwork from the Thomson organisation on how best to do the maintenance and refurbishment. The Barham Historical Society are also happy to help, as is Cllr Tamsitt. An action for Cllrs Wood, Tamsitt, Goulden and other volunteers to look at progressing this refurbishment was agreed.

17. Footpaths

The parish council has talked again to try again to find a solution for a safe footpath for pedestrians from Barham to Kingston. A previous attempt was done in 2012 and the position summary report previously circulated to all councillors. After the April meeting, Cllr Mullett spoke to the Goddard family as landowners of part of the stretch. Cllr Mullett explained that they said they would not approve a path on their land.

For the field with horses in it, Cllr Mullett offered to try and speak to the other landowner informally in the first instance.

18. External organisations

New Neighbourhood Watch co-ordinator for the village

The Facebook post after the March 2017 meeting generated a call to the Clerk from a resident. The resident agreed to contact the Police contact to learn more about the scheme and confirm when registered with them so that the parish council may advertise for residents to sign up to receive the NHDW alerts. The resident contacted the clerk with an update on 20 April 2017 that the contact in the Police had changed but that her details had been forwarded to a new Police contact for processing. If this progresses this could be mentioned and advertised at the Annual Electors meeting in June.

School Parking signs

At the April 2017 meeting, Cllrs resolved to offer 50/50 match-funding with the school, for the no parking signs for use at school run times to try and alleviate bad parking. £280 will buy four. Cllr Wood agreed to take this forward and had advised the Chairman of the school Governors. The parish council will match-fund with the school when their/the PTA funds allow.

19. Clerk report – the Clerk report had been circulated to all councillors prior to the meeting.

Clerk at Coffee Stop - The Clerk usually attends a Coffee Stop session on the third/fourth Tuesday of each month to provide a surgery between 10.30 and 11.30.

20. Planning

New planning applications:	
CA/17/00790 - Uppingdene House, Derringstone Hill, Barham, CT4 6QD	Variation of condition 02 (approved drawings) of planning permission CA/16/02851/FUL for the proposed two-storey rear extension, double garage & entrance porch; to allow change of external material to first floor of proposed rear extension, from timber boarding to vertical call tile hanging.
CA/17/00574/FUL - Gaverne, The Grove, Barham, CT4 6PP	Proposed single-storey extension to the rear with roof lantern and attached garage to side with gabled roof.
CA/17/00876/FUL - Greenbanks, Greenhills, Barham, CT4 6LE	Retrospective polytunnels for horticultural use, relocated greenhouse and shed for storage of implements.
CA/17/00809/FUL - Arter Brothers, Eagle Motor Works, Old Dover Road	Proposed 10 two-storey dwellings following demolition of existing commercial buildings (See below).
Notifications	
CA/17/00283/FUL - Marshall Ney, Valley Road - Proposed single-storey side extension.	GRANTED
CA/17/00233/ FUL - Derringstone Hill Farm, Derringstone Hill, Barham, CT4 6QD	Proposed single-storey detached dwelling following demolition of farm outbuilding. WITHDRAWN

New Planning applications

CA/17/01045/FUL – Buzzards - Variation of condition 02 of planning permission CA/15/01423/VAR, the erection of three detached dwellings in the grounds of Sydney House, Barham; variation relating to drawings: to alter the siting and elevations of the shed/bike store. The parish council has no comments on this application.

CA/17/00809/FUL - Arter Brothers, Eagle Motor Works, Old Dover Road
Proposed 10 two-storey dwellings following demolition of existing commercial buildings

A previous submission was refused by the city council. The parish council had no objections to the previous application and were surprised by the refusal.

It was resolved that a letter of support be written for this new application –

- The parish council is happy with the density proposed
- The parish council is not unhappy at the loss of business use space
- The parish council would rather see the site developed than for it to fall in to neglect
- The parish council is happy with this brownfield proposal
- The units proposed are two bedroom and three bedroom houses which are needed and welcome additions to the village stock.
- The Parish survey undertaken in 2016 showed support from residents for small developments and infill developments. The parish council regard this proposal as a suitable small infill development.

Other planning matters

CCC withdrawal of paper plans – charges for adhoc printing requests:

If the parish council require a paper copy, the CCC Print department can provide this - charges are set out below;

A4 colour	A4 mono	A3 colour	A3 mono	A2 colour	A2 mono	A1 colour	A1 mono	A0 colour	A0 mono
0.25	0.08	0.35	0.16	2.85	1.95	2.95	2.35	3.45	2.65

21. Cllr items

None this month.

22. STAFFING MATTERS - LGPS – pension for the Clerk

The parish council has a staging date of 1 July 2017 for auto-enrolment purposes. At the 6 April 2017 parish council meeting Barham Parish Council made a formal resolution to join the Local Government Pension Fund. As a requirement of joining, as an employer, Barham Parish

Council must make a policy covering several pension scheme matters. The Clerk had given all councillors the full details of the pro-forma text to follow from the KCC LGPS website on her Clerk report.

Cllr Wood suggested that items 2,3,4 and 5 be slightly amended – that where the wording says a change may be considered by the Chairman, that this should be amended to read as a change may be considered by the Chairman and Vice-Chairman.

Cllr Mullett proposed and Cllr Tamsitt seconded and all councillors were in favour that the pro-forma policy with this minor amendment be adopted.

The Clerk will send the Policy now adopted to the Pensions section.

The meeting closed at 9.20pm.

Future meetings of the Full Council: in the village hall. 1 June, 6 July, No meeting in August, 7 September, 5 October, 2 November and 7 December 2017.
(And F&GP/Planning sub-committee dates: if a meeting should be required: in the committee room of the village hall - 15 May, 19 June, 17 July, 21 August, 18 September, 16 October, 20 November and 18 December 2017)

Signed..... Chairman, Barham Parish Council

Date

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting