

Barham Parish Council

Minutes of the meeting held on 08 March 2018

Present: Parish Councillors David Wood (Chairman), Stephanie Hollowday, Ernie Mullett, John Brooks, and Patti Earl. Two residents. Clerk to the Council, Amanda Sparkes

1. The Chairman welcomed everyone to the meeting. Apologies for absence were received and accepted from Parish Cllr David Tamsitt (Vice Chairman, home emergency), Parish Cllr Sarah Goulden (family commitment), Parish Cllr Susie Duke (daughter's school appointment), Parish Cllr Liz Minter (work), and Canterbury City Cllr Simon Cook and Kent County Cllr Michael Northey.
2. The Minutes of the last full parish council meeting held 01 February 2018 were approved and accepted as a true record and the Chairman signed them.

3. The meeting was adjourned for parishioners' questions and comments.

A resident advised of two potholes meeting Kent highways intervention criteria at the entrance of The Grove and Cllr Mullett also was prompted to advise of a series of potholes on Brickfield Road on the stretch between the recreation ground entrance and Rabbit Hole. The Clerk will make two fault reports of these to Kent Highways.

The meeting continued.

4. PCSO report

Gavin Dodwell, the village's PCSO had sent a monthly report which had been circulated to all parish councillors prior to the meeting.

5. City Cllr, Cllr Simon Cook report

Cllr Cook had given apologies for the meeting and his report was circulated to all councillors after the meeting: "The main thing is to mention the catch-up in bin collection due to the bad weather last week. I've just had this update from our officers -

"The majority of homes have now had their delayed bin collection from last week. The priority has been to catch up on the black landfill bins first. We are hoping the outstanding ones will be emptied tomorrow.

Some households will have had last week's recycling collection by now, but we are aware that many have not yet happened.

For these properties, we will now be carrying out a double recycling collection next week. You will be able to put out extra recycling outside of the usual containers, if required. Please use a plastic storage box or clear sack for recyclables (plastics, cans and glass) and bundle up paper and card, either tied up with string or weighted down, and place it next to your bin.

Please do not use black sacks for any extra recycling, as these cannot be taken.

Garden waste collections will resume next week on their scheduled day. We're aware some people have missed their food waste collection as a result of garden waste being suspended this week, so please remember to put your food caddy out next week."

6. KCC Cllr Michael Northey report

County Cllr Northey had sent apologies to the meeting as he was committed to another one, but sent the following report:

On rural transport, original KCC 2018/19 Budget plans were to remove £2million of subsidies which KCC gives to companies to run otherwise uneconomic bus routes. This is not a requirement but a permission given to county councils, to help rural communities. 97% of Kent bus services are commercially run, so it is 3% at present which KCC subsidises at a cost of £5.8 million per year. The budget in fact limited the cut in subsidies to £475,000. This has been achieved by routes in west Kent being reorganised. There has been and will be no effect in east Kent this year. Paul Carter and Highways people are having detailed negotiations and other discussions on how to improve rural services by a new model of calling for personalised services by dialling or apps, and other service models, to be both cheaper and more tailor made for individual user.

7. Finance

RECEIVED the bank reconciliation and bank statements for January and February 2018 and

RESOLVED the signature of a councillor other than the Chairman thereon.

NOTED a BACS payment of £444.61 for the VAT Refund (period 01 September 2017 to 31 December 2017)

NOTED that the latest water bill has been received – the Chairman will read the water meters and give the readings to the Clerk for the Clerk to send re-charged invoices to Barham Allotments Association and Barham Tennis Club to cover the usage and standing charge.

NOTED that the application that the Clerk submitted to the Community Good Causes at Waitrose

Canterbury was selected as one of the 3 good causes for March. At the end of March BPC will receive a share of £1000 depending on how the customers have voted.

Bus shelters and raised kerb works for the two bus stops on Derrington Hill by the junction with Mill Lane
CCC will both pay for one side and one shelter up to £5,000, and pick up future maintenance and insurance costs of both shelters. The parish council contribution for the 'easier' side is £3,500. The Clerk authorised the CCC officer to go ahead with the order on 19 December 2017 (the order to be placed by CCC in early 2018). The Clerk also asked CCC to send Barham Parish Council an invoice for the parish council £3,500 contribution to the works. This is awaited and the Clerk will check it is in hand.

Removal/re-use of bus stop bench at Derrington Hill as a result of this bus shelter project

On the Mill Lane side there is an old concrete legs bench seat which will be removed and the city council has asked what the parish council want done with it. Barham councillors consider that it may be re-useable and that if okay, it could be re-sited at the Brickfield recreation ground. The Clerk will advise CCC of this. Cllr Tamsitt and Cllr Wood have kindly offered to look at whether it can be stored and relocated.

Improvements for Brickfield Recreation ground

In the first instance, new fencing is needed and will be funded partly through unrestricted reserves and partly through new precept provision. The new fencing should be provided and paid for in April 2018. The Clerk has spoken initially and will speak again to the fencing contractor.

5. Publicity & Communications including website

The Village Survey Action Plans – one for the Village and the one for Children and young people, and a "Completed/Achieved/Abandoned" list are on the parish council website. There is no update this month.

For the removal of the Bell Cottage phone box – The residents buying the box tried to proceed with its removal but found there is still a power supply connected to it. The Clerk dealt with BT to get this capped off which may take up to 24 weeks to be done. This is still in hand.

Facebook page for Barham parish council – Cllr Hollowday will advise of the litter pick on 17 March 2018.

6. Rural Housing Enabler

The Rural Housing Enabler should be able to come to talk to working group councillors on Monday 26 March 2018. Cllr Wood will confirm the appointment with her. All councillors to attend if able to, to discuss the affordable housing provision options for the village.

A report will come to a subsequent parish council meeting.

7. Annual Electors' Meeting 2018

The parish council has to hold a meeting for its electors between 1 March and 30 June each year. Cllr Wood said he would check the hall availability and circulate possible dates. At the last meeting a resident had suggested that a trustee at Catching Lives, the homeless Charity, based at the East Station, Canterbury, could be the guest speaker? An alternative speaker could be Barham resident Tony Julien to talk about the new football provision? Cllr Wood asked the parish councillors to let him know if they have any other ideas for guest speakers.

8. First Aid demonstration session for residents

The resident Community First Responder in the village is prepared to run an uncertified first aid session for up to 12 people free of charge, to cover basic first aid including resuscitation techniques. Cllr Wood is to him now to set up one or maybe two sessions – for a Saturday morning – the hall has booked recently delaying a date. There is a waiting list of interested residents – but if there are any spaces left when a date is confirmed and their attendance is known, then Cllr Hollowday will advertise the free event on Facebook.

9. Highways

Badger warning signs

The request for 'Badger Warning' signs on Green Hills by Horse Head Farm, following a series of incidents where badgers are being hit by drivers, has been fulfilled. The signs should be attached off the highway on a resident's fence posts – but their fencing is being replaced so the installation is delayed. Cllr Wood and the resident will put these up in due course.

Streetlighting

The Clerk confirmed that EDF energy have accepted a revised coding spreadsheet she prepared for the street lighting stock, to enable a new unmetered certificate to achieve a better unmetered supply rate. The contractor has already been instructed to install new dimmers (to be paid for under a 5 year agreement (and with the dimmer nodes 'owned' at the end of the 5 year agreement) and with all ongoing maintenance and repairs included at a cost of £2.06 per column per month equally £1,236 p.a. for 5 years (to be invoiced and paid for monthly). The Clerk placed the order on 5 January 2018, and deployment of 30 dimmers started on 1 February 2018. The Clerk will seek an update on the status.

All councillors RESOLVED that there should be a blanket trial dimming of all the lights on the CMS system - with residents' feedback on this trial welcomed.

New trees Valley Road

At the February 2018 parish council meeting, Barham Parish Council brought up the idea of new trees to fill gaps on the Valley Road at Barham (there is one gap by the post box entrance to The Manor (and a Rowan) may work here – and another 2 or 3 gaps in the road may be filled with a Beech tree). The Clerk was asked contacted Kent Highways to take a look and give a price for the parish council to fulfil the planting of these. They replied that there are infact already currently three tree planting jobs programmed for this road. The locations are ones previously identified in the "gaps". The parish council welcome these.

New tree for the village green?

Cllr Wood advised that a resident on the green perimeter has advised he would be happy to pay for a new tree – he will speak to the resident with a view to the parish council possibly arranging this and planting a new tree in the Autumn.

There is a tree in front of the resident's house that is dead – Cllr Mullett kindly offered to get this removed.

The eroded paint surface of the zebra crossing markings

At the 01 February 2018 parish council meeting the Clerk was asked to report the eroded paint surface of the zebra crossing markings in front of the primary school to Kent Highways, for repainting. (Fault Report on 09/02/18 refers – Number 333031.) The Clerk heard on 20 February 2018 that this work has now been assigned as planned works to be carried out during April 2018.

30 mph roundel by The Shrubbery

The 30 mph roundel in the road by The Shrubbery is mostly eroded away. At the 01 February 2018 parish council meeting the Clerk was also asked to report this to Kent Highways to see if they will repaint it – or if not, to ask can the parish council pay for it to be repainted – and at what cost (for this to be considered at a future meeting.)

Speedwatch – Cllr Wood advised that speedwatch checks will restart after the recent bad weather.

12. Open Spaces

Old cricket field trees: The Men of Trees delivered 20 (of 40) new trees to the old cricket field and volunteers planted these on Saturday 3 February 2018. Cllr Mullett has sorted the sheep guard requirement which is now in place. The second batch for planting will be finalised for a later date – for the line at the back of the cricket field.

Cllr Wood advised that the Men of Trees are funded through 120 members' donations, and each tree that the parish council has received costs in the region of £20. 20 have been given so far with another 20 promised for the Autumn. Cllr Wood proposed a donation be made of £200, this was seconded by Cllr Mullett and all councillors were in favour of a cheque being prepared.

Litter Pick Saturday 17 March 2018

A litter pick has been organised for Saturday 17 March 2018 from 2pm for two hours. Cllr Wood has advertised the event in the magazine and Cllr Holloway on Facebook. CCC now has a new litter pick pack for parish councils, which the Clerk completed to book the equipment and organise rubbish collection. The parish council's own insurance company now have to cover the event. After the February parish council meeting, the Clerk made enquiries with the parish council's insurance company about litter picking on either high speed roads (above 30mph) or roads with no pavements. The following response was received *but with the following restriction*: "Having referred to senior underwriters they have confirmed that no cover can be provided under the council's policy in regards to litter picks where the roads have no pavements. Speed limits are not an issue, providing there are pavements and appropriate risk assessments are in place." So volunteers pick at their own risk if they go elsewhere. Cllr Wood will mention this in his verbal brief/introduction and also adapt the wording on the volunteer 'sign in' sheet to enforce this too.

Volunteer working party re minor actions from annual play area inspections reports

The annual play area inspections have some items that won't need a contractor such as cleaning of seats and uprights on equipment and staining of gates. In September 2017 Cllrs felt 6-8 residents may get involved in a working party (to be booked through the Clerk.) The best time for a working party would be spring 2018. Cllr Wood, Cllr Holloway and the Clerk will arrange to meet and look to organise and progress this, and set a date and advertising for it.

Metal sweeping on village green

Cllr Holloway explained that some residents undertook a metal detecting sweep/exercise on the village green on 24 February 2018. They collected some loose change and some sharp tins but nothing of interest and found nothing that might injure the football players.

Allotments at Brickfield Recreation Ground

(There is planning approval on CA/16/01292/FUL and Barham Allotments Association (BAA) signed a seven year tenancy agreement from November 2016.)

i) New hedge on outside perimeter

In November 2017 the parish council resolved to permit a new hedge on the outside perimeter with a separate written agreement alongside the lease document with BAA. This has been approved by their committee and signed copies sent back by their Chairman. RESOLVED the parish council Chairman signature also – the Clerk to file one and send a fully signed version back to BAA for their retention also.

ii) Allotments shed query

BAA also advised in January 2018 that they wish to put a shed on the site. There is approval for a 10x8 shed. BAA enquired about putting a 9x9 'shed' on the plot; so virtually the same footprint; and to be a bespoke shed with one open side that looks into the allotment. At the 01 February 2018 parish council meeting, Cllrs were happy with this proposal. But the Clerk then checked with CCC planning officers about the small variation from the planning approval: The planning approval on CA/16/01292/FUL is for a 10 x 8 shed.

Development management advised that this change would require a non-material amendment application to be submitted and a fee of £234. Although the parish council are happy with the small change they felt that it is now down to BAA, as leaseholders, to pay the fee if they still wish to make the changes, and also be responsible and re-submit the planning application for this themselves, or otherwise they need to adhere to the planning approval and revise their open shelter dimensions to match the approval. The Clerk will do an email to their Chairman to advise of this situation.

Electricity supply at village green

C/fwd – The Clerk and Chairman to get a power provider to make the final connection to the new cabinet.

Sandbag store

The base is ready for a sand bag box by the new cabinet. The Clerk has placed an order for storage box with CCC. Delivery is awaited.

Wormery provision

A Dog Poo Wormery is a compost bin in which just dog poo in compostable bags is placed. It completely disappears producing a scent-free compost after 3 - 4 months. The wormery ordered in March 2017 has now over-wintered. The company have kept it covered & sheltered over the colder months in its first winter – now

the wormery should be mature enough to stand UK winters unless they drop below -5 for more than a few days.

The delivery may now be arranged.

The provision of the wormery, with a dog bag dispenser and dog poo wormery at South Barham Road (on the National speed limit repeater pole) alongside Ford Lodge/Heaselands Barn was resolved at the March 2017 parish council meeting. (When the Nailbourne is flowing the dog bin on this repeater sign does not get emptied by Serco so this is considered an ideal location.)

There are implications with people putting other rubbish in, the supplier was trying to address this with the production of a combination lock which can be given to dog walkers on application.

The Clerk will now order a weather-proof dog poo bag dispenser, post for it to sit on, and suitable bags. The bags need to be of a type to work with the wormery - bags must be compostable not just bio-degradable. Cllr Mullett kindly offered to arrange the installation of the dispenser and wormery etc.

There is a need for signage to educate people to use the wormery responsibly and promote it.

The Clerk will also check with the manufacturer re instructions on its ongoing care and emptying etc.

The wormery will be promoted by the Chairman at the Annual Electors Meeting. Barham Parish Council are front runners with a trial of a wormery – there are no known others locally – and this could be a press opportunity in due course.

13. Footpaths & Rights of Way

C/fwd: The Clerk, Cllr Minter and Cllr Hollowday met to look at CB230 in the parish – this is a bridleway leading straight up from Out Elmstead Lane and near Hearts Delight and has overhanging vegetation. Coincidentally they met 3 riders on horseback and the Clerk was later able to report this in January 2018 to the KCC public right of way department. It was acknowledged. The Clerk will keep a watch for progress.

14. External Organisations

Setting up of a football team/football training

Resident Tony Julian is establishing football sessions for young people in the village and has been using the village green for informal training. Sessions started on 26 November weekly. Cllr Wood advised that for the last two Sundays the sessions have been held at Kingston rec to encouragement involvement of Kingston people and to halve the wear at Kingston and Barham venues.

Phase 1 is getting a site established and the ground prepared – Cllr Wood advised his preference is for the old cricket field (rather than the Brickfield recreation ground) – the cricket field is big enough for a full size pitch (in due course.) The cricket ground also has the old pavilion footprint and a water supply existed to that – for a possible future phase and a football Clubhouse building in the future? The Brickfield recreation ground would need fencing to protect a new pitch from sheep and from dogs – and fencing is costly.

Cllr Wood advised that Mr Julian is investigating quotes for both the preparation and ongoing maintenance of a ground and also seeking potential grants to move forward.

All five parish councillors present at the meeting (Cllrs Wood, Mullett, Hollowday, Earl and Brooks) expressed their preference for the old cricket field to be offered. It is contained, is future-proof and will not interfere with future possible alternative uses on the recreation ground either.

Cllr Wood will speak to Mr Julian.

Little Stour & Nailbourne River Management Group

The River Group held a meeting on 17 February at Littlebourne. The senior flood warden for Barham (Andy Jarrett) attended as the Barham representative. The Chairman advised that he and Andy will meet with environment agency representatives regarding the bridge issue in particular.

Royal British Legion – poppies and other goods for 2018

There is an opportunity for Royal British Legion commemorative poppies to show in the village, subject to volunteers' support, to help mark the 2018 commemoration of the end of WWI. The Royal British Legion will supply poppies free of charge. The large display poppies were put up in Elham recently – but are subject to volunteers helping to put them up on streetlights and taking them down again. Barham Parish Council would like to progress this idea – with poppies put up on street lights and poles etc – Cllr Wood will count suitable posts to get a number required for Viley Road; Cllr Hollowday for Brickfields; Cllr Brooks for Church Lane and The Church; and Cllr Earl for The Street and Railway Hill. Barham Parish Council will revisit this item at the next parish council meeting, and advertise in the parish magazine and on Facebook in due course.

C/fwd: Swingboats – The swingboats are owned by the parish council and on long term loan to the PTA. There was a public meeting on 16 November 2017 to discuss their future use. The PTA are experiencing issues around insurance and inspections linked to insurance. They were given some leads to follow up and it was a positive meeting. The Clerk has had follow-up from the PTA contact in January 2018 – they are progressing actions and will hold another public meeting shortly. There is no further update yet.

C/fwd – better Christmas lighting

Cllr Hollowday gave a reminder about seeking better Christmas lighting for 2018. Cllr Wood confirmed he is still to ask the village hall about a possible power supply for the village hall tree.

Cllr Hollowday questioned if the Barham school children could be asked to make tree decorations? Or if power for lights could run off a car battery? Cllr Mullett considered this would be stolen and there would be issues of it needing constant re-charging.

At the last (February) meeting Cllr Wood asked councillors to think about alternative options – perhaps solar powered alternatives?

15. Clerk report – the Clerk report had been circulated to all councillors prior to the meeting. Most items are incorporated elsewhere in the Minutes.

Cllrs considered the Invite to the Lord-Lieutenant of Kent's Civic Service at Canterbury Cathedral on 20 March 2018 to celebrate volunteering - The invite is for one Cllr and their guest. No one was able to attend.

General Data Protection Regulations

NOTED new regulations coming in in May 2018 – the General Data Protection Regulations. The Clerk has been on a training course and will do a report to all councillors in due course – and update at the next parish council meeting. The bottom line is that it is a good thing for individuals protecting their personal data and identity.

Cllr Wood reminded everyone that this new GDPR legislation will apply to all employers and all organisations, including voluntary organisations, and he understands that the fine for non-compliance is one-third of annual income.

Clerk at Coffee Stop - The Clerk usually attends a Coffee Stop on the third/fourth Tuesday of each month between 10.30 and 11.30. The Chairman is usually at each session too to take enquiries also.

16. Planning Matters

New planning applications:
CA/18/00211 - Barham Services, Old Dover Road, Barham, CT4 6EX Proposed 2 no. rapid electric vehicle charging bays together with associated equipment.
CA/18/00334 - Proposed single-storey double garage together with pool and ancillary accommodation. Aylets, Gravel Castle Road, Barham, CT4 6LG
CA/17/01154 - Barham House, The Street, Barham, CT4 6PA Proposed two single-storey rear extensions together with associated alterations and formation of car park including demolition of part of the boundary wall and the lowering of the remainder. Amended plans/additional information received: Comments must arrive on or before 08 March 2018. Following discussions with the agent, windows details within the proposed extension have been amended and the proposed block plan now includes appropriate visibility splays as requested by KCC Highways and supported by a speed survey carried out. The drawing further includes a front elevation of the boundary wall adjacent to the road, which is to be lowered within the visibility splays as per KCC Highways requirements. The description has also changed to now include “.....and formation of car park including demolition of part of the boundary wall and the lowering of the remainder”
CA/18/00307 - 20 Heathfield Way, Barham, CT4 6QH Proposed two-storey side extension and front porch following demolition of detached garage and porch.
CA/18/00364 - Derringstone Hill House, Derringstone Hill, Barham, CT4 6QD Application for listed building consent for replacement rear kitchen window.
CA/18/00331- Sydney House, Derringstone Hill, Barham Variation of condition 01 (approved drawings) of planning permission CA/17/02240/VAR for the erection of three detached dwellings in the grounds of Sydney House, Barham; to allow alterations to outbuilding on plot B.

CA/18/00401/LB - Duniston Court, Derringstone Hill, Barham, CT4 6QD
Application for listed building consent for 3 no. roof lights to rear.

Notifications

CA/17/02578 - The Lodge Gate, Church Lane, Barham, CT4 6QS
Proposed single-storey rear extension following demolition of existing conservatory. GRANTED

CA/17/02747 - Old Dairy House, Rectory Lane, Barham, CT4 6PD
Application for listed building consent to change the front porch window from a single light to a two light window.
GRANTED

CA/17/02735 - Sydney House, Derringstone Hill, Barham, CT4 6QD
Variation of condition 01 (approved drawings) of planning permission CA/17/02240/VAR for the erection of three detached dwellings in the grounds of Sydney House, Barham; to allow first-floor extension to outbuilding on plot B.
WITHDRAWN

CA/17/02272 - Land on South-West side of Dover Road, Barham
Retrospective application for proposed change of use of land for siting of a residential mobile home and container and erection of 4 no stables, 1 barn and 1 outbuilding. GRANTED

AWAITING FORMAL NOTIFICATION OF DECISION: CA/17/00809 - Arter Brothers, Eagle Motor Works, Old Dover Road, Barham, CT4 6EX: Proposed 10 two-storey dwellings following demolition of existing commercial buildings

Highland Court at Bridge development proposal:

There is a proposal for Highland Court, Bridge – a joint venture between Quinn Estates and Highland Court to possibly create 300 holiday homes, a 150 unit retirement village, a business park and innovation centre, a leisure and artisan food and drink hub; and facilities for Canterbury Rugby Club and Canterbury Football Club.

The local paper says that there is a new exhibition being advertised by the applicants for new information to be displayed.

St Anne's Court wall

At the February 2018 parish council meeting, Cllr Brooks explained that a resident had contacted him about the state of the wall around St Anne's Court, particularly on the corner of The Street. Cllr Wood advised that the wall is actually listed. Cllrs felt that work to it would surely be the responsibility of the owner, but the Clerk was asked to make enquiries with the city council's enforcement team in view of its listed status and possible dangerous state.

The Clerk emailed the CCC enforcement team on 8 February 2018. A letter acknowledged this on 9 February 2018 with reference No. ENF /18 /00037

Fibre broadband for the village and enabling of Box 5

Many Barham residents are able to connect to fibre and the Bridge village exchange is enabled. However, properties in The Street above the (Duke of Cumberland) pub, Church Lane and Rectory Lane (and Gravel Castle Road?) are waiting for box 5 on the old A2 to be upgraded. KCC Broadband gave a reply in January 2018 that "Bridge cabinet 5 is the only cabinet on the Bridge exchange that has not been upgraded to provide fibre broadband. It serves the roads you have mentioned. Due to the extent of VFast fixed wireless broadband coverage in the immediate area of the cabinet Kent County Council is unable to invest public funding under our contract with BT to upgrade the cabinet.

I do not believe there would be a technical reason why BT could not upgrade the cabinet under its Community Fibre Partnership programme (CfP). This is an established programme that has been utilised by other communities in Kent and does not run the risk of breaching state aid regulations, which using public funding would do. My understanding is that the CfP programme is being continued for at least the remainder of 2018. Our data shows that Bridge cabinet 5 serves about 130 premises in total, though half of these are on long copper telephone lines and would be unlikely to benefit from the cabinet being upgraded; most of the long lines are at Broome Park or Womenswold.

I am aware that in other communities a Community Interest Company (CIC) has been established, as this provides a legal entity for BT to contract with and gives protection to individuals. So if there is sufficient interest to take a project forward the parish council may wish to investigate the CIC route."

Cllr Wood confirmed that this information has been shared with resident David Kincaid. Cllr Wood has told David Kincaid that if there is enough interest from residents that the parish council may host a public meeting.

17. Councillors' items

Dead tree in Barham churchyard

Cllr Wood advised that there is a dead tree in Barham Church's closed churchyard – and as Barham Parish Council are responsible for the upkeep of the area the parish council will need to pay for its removal. Cllr Brooks advised that the PCC has obtained conservation area consent for its removal. The PCC has also obtained two quotations so far. Cllr Mullett is seeking a third quote and will then progress its removal with preferred quote.

Crocuses for the village

Cllr Hollowday felt that the area around the new tubs at the Fox Way / The Grove junctions could be made more vibrant. She felt that the parish council could plant crocuses in the grass all around them. The Clerk will research when to plant crocuses and a price – and add to the next agenda.

Next meeting - An April meeting may or may not go ahead. This will have its usual statutory notice of a minimum 3 working days given to councillors and the public if a meeting is to be held.

The meeting closed at 8.45pm.

Future meetings: Full Council: in the Grabham Room in the village hall. First Thursday of each month – 5 April (tbc), 3 May, 7 June, 5 July, (recess in August) 6 September, 4 October, 1 November and 6 December 2018.
(and F&GP dates *if required*: Usually 3rd Monday of each month: in the committee room – if required - 26 March, 16 April, 21 May, 18 June, 16 July, 20 August, 17 September, 15 October, 19 November and 17 December 2018.)

Signed..... Chairman, Barham Parish Council

Date

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting

Extra Clerk reports items circulated this month to note:
None